

CITY OF DEARBORN DEPARTMENT OF LIBRARY  
LIBRARY COMMISSION MEETING MINUTES

October 10, 2014

**Approved**

**ATTENDEES:**

➤ Chairperson Marcel Pultorak	Present
➤ Vice Chairperson Nancy Zakar	Present
➤ Secretary/Treasurer Jihan Jawad	Excused
➤ Commissioner Ali Dagher	Present
➤ Commissioner Dr. Ryan Lazar	Present
➤ Commissioner David Schlaff	Excused
➤ Commissioner Sally Smith	Present
➤ Commissioner Toni Straley	Present
➤ Commissioner Robert Taub	Present
➤ Library Director Maryanne Bartles	Present
➤ Deputy Director Julie Schaefer	Present
➤ Administrative Librarian Steven Smith	Present
➤ Department Technician Vanda Taylor	Present

**I. APPROVAL OF MINUTES**

Commission Chairperson Pultorak called the meeting to order at 4:01 pm. He announced that a motion is in order to approve September 12, 2014 minutes.

- Motion made by Commissioner Dagher, and second by Commissioner Lazar. Motion carried without objection.

Commissioner Straley arrived at 4:02 pm.

**II. FOUNDATION UPDATE**

Foundation President, Steve Roberts reported:

- An essay contest for Dearborn high school students has been launched. Two winners will be selected with a prize of \$500 each, writing on what book most influenced their life.
- The work on improving the Teen Area will begin November, 2014 and there has been a donation of chairs from the Foundation. Additionally the Foundation assisted the Library with a donation of tables and chairs for the group study rooms from Ford Motor Company
- Mr. Roberts distributed the foundation's campaign mailing brochure to the Commissioners and guests, and explained the donation process and its goal.

**III. INFORMATION ITEM**

**A. Analytics On Demand services**

A presentation on Analytics on Demand, a product offering from Gale Cengage Learning was given by John Pelegriano, Gerry Sawchuk, and Harmony Faust, to the Commission. The

Commission will review and discuss the direction they want to take at the next Commission meeting on November 14, 2014 in an expanded session from 3:30pm-5:30pm.

**B. Library catalog records clean-up**

The Horizon system is currently being upgraded. SirsiDynix is cleaning up our data. New catalog rules have been put in effect. New material cannot be added for 2 weeks.

**IV. COMMENTS**

- Director Bartles shared with the board the many adult and children's programs being held at the library. Staff has also gone to, and will continue to attend events in order to gain more patrons. There are also distribution bags with library and program information.
- Our article in Press & Guide has been picked up by Britannica, promoting the library's new website and its many features.

The meeting was adjourned with no objection at 5:27 pm.