

DEARBORN PUBLIC LIBRARY
LIBRARY COMMISSION MEETING MINUTES

April 8, 2016

Proposed

➤ **ATTENDEES:**

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| ➤ Chairperson Marcel Pultorak | ➤ Excused |
| ➤ Vice Chairperson Ali Dagher | ➤ Present |
| ➤ Secretary/Treasurer Dr. Ryan Lazar | ➤ Present |
| ➤ Commissioner Barth Bucciarelli | ➤ Present |
| ➤ Commissioner Jihan Jawad | ➤ Present |
| ➤ Commissioner Michelle Jawad | ➤ Present |
| ➤ Commissioner Arrwa Mogalli | ➤ Present |
| ➤ Commissioner David Schlaff | ➤ Excused |
| ➤ Commissioner Nancy Zakar | ➤ Excused |
| | |
| ➤ Library Director Maryanne Bartles | ➤ Present |
| ➤ Deputy Director Julie Schaefer | ➤ Excused |
| ➤ Administrative Librarian Steven Smith | ➤ Present |

I APPROVAL OF MINUTES

Vice Commission Chairperson Dagher called the meeting to order at 4:01 pm. He announced that a motion to approve minutes of the last Commission meeting was in order. Library Director Bartles noted that the date on the minutes was incorrectly listed as being March 12, 2016, instead of the correct date of March 11, 2016.

- With the correction to March 11, a motion was made by Commissioner Lazar and seconded by Commissioner Michelle Jawad. The motion carried without further objection.

II BUDGET

- After a meeting with the City Finance Director, Library Director Bartles announced that there is basically nothing new to report that the Commission did not already discuss at the March meeting. To meet the Library's proposed budget, the City Council would need to levy 1.78 mills.
- The City Council has not asked to meet with the library nor any other city department. Vice Commission Chairperson Dagher asked Director Bartles to inform the members of the Library Commission when the Library will be discussed at the City Council special budget sessions so that they may make comments. She stated that she would.

- Director Bartles stated that should the Council decide that they will not levy 1.78 mills and instead return the Library to 1.54 mills, then the Commission will have to decide what to cut from the budget.

III FOUNDATION UPDATE

- Director Bartles reported that the next Foundation meeting will be April 18 at 6 pm in the Library Commission room.
- The Foundation's current focus is the essay contest. There will be two prizes of \$1000 each to award. Each essay goes through three judging levels. The Foundation has completed two of them.

IV INFORMATION ITEMS

A. Survey

- The City had originally told Director Bartles that we could piggyback our survey onto the city-wide survey contract. A buyer, however, told her that we could not do that and that we will have to go out for bid.
- Director Bartles asked for Purchasing and received the specs that the city used for the city-wide contract. We created a new bid based on these specs, using their format and their terminology. Director Bartles passed out copies of the bid asking for Commissioner feedback at the next Library Commission Meeting. She earlier sent the bid to be evaluated simultaneously by Purchasing.
- More discussion took place.

V ACTION ITEMS

A. Cliffs Notes Collection

- Director Bartles stated that Cliffs Notes are passé in today's world. Kids have access to Myon accounts, SparkNotes, and Literature Resource Center, all of which provide information similar to Cliffs Notes. Also, the collection is old and worn and is not being checked out.
- When library staff removes the collection, it would be given to the Friends of the Library-Dearborn (FOLD), who will sell them at a used book sale.
- Commissioner Ryan motioned for approval, and Commissioner Michelle Jawad seconded. The motion carried without objection.

B. Wireless Internet Day Pass

- The motion to the table was to eliminate the \$2.00 fee for wireless Internet passes.

- Vice Commission Chairperson Dagher stated that the documentation was thorough, and Commissioner Lazar stated that we cannot take a chance on losing E-rate funding.
- Commissioner Lazar motioned for approval, and Commissioner Bucciarelli seconded. The motion carried without objection.

VI Comments

A. Honoring Mr. Robert Taub

The Commission held a moment of silence to honor former Commissioner Robert Taub for 50 years of service.

- Director Bartles stated that she would like to create something else to honor former Commissioner Taub.
- Commissioner Jihan Jawad suggested that a plaque placed somewhere in the building might be appropriate. Vice Commission Chairperson Dagher suggested the creation of a donor wall or wall of fame for large donors or for people who have otherwise contributed. Director Bartles mentioned that the Foundation had discussed such a wall and that she would bring it before them again.
- The Commission also spoke about the possibility of selling bricks for the Veterans Park and War Memorial currently under construction. Director Bartles stated that a tranquility space for the Memorial, scheduled for Phase 2, was being discussed for the location of such bricks.
- Commissioner Lazar stated that we might also place a plaque in the Library Commission Room.

Other Comments:

Director Bartles stated that we have finally hired someone to replace the secretarial position vacated last August by Vanda Taylor. Danial Smith will be here to take minutes for the next meeting.

Vice Commission Chairperson Dagher made a motion to adjourn, and Commissioner Michelle Jawad seconded. The motion carried without objection. The meeting concluded at 4:23 pm.