

**CITY OF DEARBORN DEPARTMENT OF LIBRARY
LIBRARY COMMISSION MEETING MINUTES**

June 14, 2013

Approved

ATTENDEES:

- Chairperson Marcel Pultorak
- Vice-Chairperson Nancy Zakar
- Commissioner Ali Dahger
- Commissioner David Schlaff
- Commissioner Dr. Ryan Lazar
- Commissioner Sally Smith
- Commissioner Robert Taub
- Commissioner Toni Straley

- Library Director Maryanne Bartles
- Deputy Director Julie Schaefer
- Administrative Librarian Steven Smith
- Department Technician Vanda Taylor

EXCUSED:

- Secretary/Treasurer Jihan Jawad

I. APPROVAL OF MINUTES

Commission Chairperson Pultorak called the meeting to order at 4:02 pm. He announced that a motion is in order to approve May 10, 2013 minutes.

- Motion made by Commissioner Schlaff, and second by Commissioners Zakar and Taub. Motion carried without objection.

II. FOUNDATION UPDATE

Director Bartles reported:

- The 2 finalists of the Essay Writing Contest were honored and received their grants.

Director Bartles reported:

- The Dearborn Library Foundation mail campaign, as of to date, has collected \$1,390.00 more than last year and has 17 more donors this year.
- There is a total of 491 past donors that donated this year.
- Director Bartles explained the difference of funding between the Dearborn Library Foundation and the Friends of the Library.

III. BUDGET UPDATE:

Director Bartles reported:

- There was an increase in the Libraries' Material Budget.

Commissioner Lazar arrived at 4:16 pm.

IV. INFORMATION ITEMS

A. STRATEGIC PLANNING:

Director Bartles reported:

- Novi Public Library Director, Julie Farkas, managed the Strategic Planning process, but a facilitator would be recommended.
- Novi's Strategic Plan may be found online.
- Funding would be needed in order to facilitate meetings, focus groups, and surveys.

B. FOOD FOR FINES

Director Bartles reported:

- There are 2 weeks remaining in the Food for Fines Program.
- As a rule, 1 food item equals \$1.00.

C. THE BIG READ

Director Bartles reported:

- Representatives from Dearborn Public Schools, local government, and Community Partners participated with the launch of The Big Read.
- "The Call of the Wild" was chosen as this year's reading material.

V. ACTION ITEMS:

A. ELECTION OF OFFICERS

- Commission Chairperson Pultorak called that the same positions of officers remain. He announced that a motion is in order to approve this year's election of officers.
 - Motion made by Commissioner Taub, and second by Commissioners Schlaff. Motion carried without objection.

VI. COMMENTS

- Commissioner Dahger inquired of implementing a "Kumon Learning Center" type tutoring program for the summer facilitated by National Honor Society students.

The meeting was adjourned with no objection at 4:45 pm.