

## Citizen Comment at Library Commission Meetings

The Library Commission works for the citizens of Dearborn. Your comments and questions are always welcome. If you would like to speak at a Library Commission meeting, please complete a Citizen Participation Request Form. A portion of each meeting's agenda is set aside for citizen comments. Please give your form to the secretary at the beginning of the meeting. Blank forms are available before each meeting.

**PLEASE ADHERE TO THE FOLLOWING GUIDELINES WHILE SPEAKING:**

- There is a three minute time limit on comments made to the Library Commission.
- If several citizens wish to speak on the same topic, appoint one spokesperson to represent the group.
- The purpose of citizen participation is to receive community feedback. Do not anticipate an immediate response from the Commission members. If you have further questions, please call the Library Administration office at 313-943-2037.

Please remember that the Library Commission is conducting a working meeting; disruptions or rude behavior can cause delays and be counter-productive to accomplishing the work needed to be done.

## Citizen Participation Request Form

*Print Clearly and Complete all Information*

Date \_\_\_\_\_

*I wish to speak to the Library Commission about \_\_\_\_\_*

*I do not wish to speak to the Library Commission, but I would like to make the following comment:*

Name: (Mr./Mrs./Ms) \_\_\_\_\_  
(circle one)

Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Representing: \_\_\_\_\_  
(Self or Name of organization)