

CITY OF DEARBORN DEPARTMENT OF LIBRARY
LIBRARY COMMISSION MEETING MINUTES

March 21, 2014

Approved

ATTENDEES:

➤ Chairperson Marcel Pultorak	Present
➤ Vice Chairperson Nancy Zakar	<i>Excused</i>
➤ Secretary/Treasurer Jihan Jawad	<i>Excused</i>
➤ Commissioner Ali Dagher	Present
➤ Commissioner Dr. Ryan Lazar	Present
➤ Commissioner David Schlaff	<i>Excused</i>
➤ Commissioner Sally Smith	Present
➤ Commissioner Toni Straley	<i>Excused</i>
➤ Commissioner Robert Taub	<i>Excused</i>
➤ Library Director Maryanne Bartles	Present
➤ Deputy Director Julie Schaefer	Present
➤ Administrative Librarian Steven Smith	Present
➤ Department Technician Vanda Taylor	Present

I. APPROVAL OF MINUTES

Commission Chairperson Pultorak called the meeting to order at 4:08 p.m. He announced that a motion is in order to approve February 14, 2014 minutes.

- Motion made by Commissioner Dagher, and second by Commissioner(s) Lazar. Motion carried without objection.

II. FOUNDATION UPDATE

Director Bartles reported:

- The next Foundation meeting is scheduled on, Tuesday, March 18, 2014.
- There will be further discussions regarding the proposed Teen Area.

III. BUDGET UPDATE

Director Bartles reported:

- No items at this time.

IV. INFORMATION ITEMS

A. The Big Read-Dearborn Kick off (tabloid and program flyer)

People are showing lots of interest in the program demonstrated through phone calls to the library.

B. Strategic

An RFP was developed, 3 bidders responded, and were reviewed.

Subsequently, the RFP will be revised and segmented in an attempt to be more cost efficient and to sufficiently comply with the RFP's criteria and the request for a facilitator.

V. ACTION ITEMS

- No items at this time.

VI. COMMENTS

- Deputy Director suggested reading the article regarding the Big Read kick off in the Opinion Section of the Wednesday, March, 12, 2014, Press & Guide, by Ann Gautreau.
- Director Bartles reported that Human Resources Department will remain in the library and will not be moving to the Dearborn Administrative Cent (DAC).
- Nancy Ross retires from Circulation on March 31, 2014.
- Joi Hickman will be transferring to the Police Department.
- Director Bartles reported that 3 Part Time Department Specialists will be hired to work in Circulation & at the reference desk.

The meeting was adjourned with no objection at 4:26 p.m.