ATTENDEES:

- Chairperson Marcel Pultorak Present
- Vice Chairperson Nancy Zakar Present
- Secretary/Treasurer Jihan Jawad Present
- Commissioner Ali Dagher Present
- Commissioner Dr. Ryan Lazar Present
- Commissioner David Schlaff Excused
- Commissioner Sally Smith Excused
- Commissioner Toni Straley Excused
- Commissioner Robert Taub Excused
- Library Director Maryanne Bartles Present
- Deputy Director Julie Schaefer Excused
- Administrative Librarian Steven Smith Present
- Department Technician Vanda Taylor Present

I. APPROVAL OF MINUTES

Commission Chairperson Pultorak called the meeting to order at 4:03 pm. He announced that a motion is in order to approve March 14, 2014 minutes.

- Motion made by Commissioner Dagher, and second by Commissioner(s) Lazar. Motion carried without objection.

II. FOUNDATION UPDATE

Director Bartles reported:

- The Foundation is reviewing the Teen Area proposal and is requesting a more detailed quote from the designer and planner.
- The next Foundation meeting is scheduled for Monday, April 21st.

III. BUDGET UPDATE

Chairperson Pultorak reported:

- Director Bartles and Chairperson attended the Budget Review Session with the City Council, on Tuesday, April 8, 2014.
- There was a proposal to the Council from the Administration suggesting to levy an additional .55 of millage to support the Library and to cease any General Fund contributions.
- Chairperson Pultorak distributed a list of Library Planning and Budget Concerns and a discussion followed.
- Chairperson Pultorak reported that there was a discussion regarding the relocation of the Human Resource Department.
IV. INFORMATION ITEMS
   A. The Big Read-Dearborn
      Director Bartles reported:
      - Coyotes of the Rouge event will take place from 1:00 to 3:00, Saturday, April 12, 2014.
      - On Saturday, April 26, 2014, George Guidall, Audiobook Narrator, will be sharing his experiences as a narrator and a reading of The Call of the Wild.
      - The Final Wrap Up is scheduled for Saturday, May 17, 2014.
      - The Big Read Committee is going well and is expected to continue.
      - The Marketing Committee discussed various outreach opportunities.

   B. Strategic Planning RFP Update
      Chairperson Pultorak reported:
      - Chairperson Pultorak, Commissioner Straley, and Director Bartles met in order to discuss the final draft of the RFP, so that it can be submitted to Purchasing.
      - There was a discussion with the Legal Department regarding the impact of using a facilitator and the insurance requirement.
      - Director Bartles explained the basis of the surveys that will be used for collecting data and the specific groups that will be surveyed.

V. ACTION ITEMS
   A. Non-library Tenants and Fiscal Policies regarding Library Fund
      Motion to authorize Chairperson Pultorak to meet with City Administration and Finance Department to discuss the fiscal policies and the use of the Library’s facilities by non-library tenants, made by Commissioner Dagher, and second by Commissioner Zakar. Motion carried without objection.

VI. COMMENTS

The meeting was adjourned with no objection at 4:38 pm.