

CITY OF DEARBORN DEPARTMENT OF LIBRARY
LIBRARY COMMISSION MEETING MINUTES

May 09, 2014

Approved

ATTENDEES:

➤ Chairperson Marcel Pultorak	Present
➤ Vice Chairperson Nancy Zakar	Excused
➤ Secretary/Treasurer Jihan Jawad	Present
➤ Commissioner Ali Dagher	Present
➤ Commissioner Dr. Ryan Lazar	Present
➤ Commissioner David Schlaff	Excused
➤ Commissioner Sally Smith	Present
➤ Commissioner Toni Straley	Present
➤ Commissioner Robert Taub	Excused
➤ Library Director Maryanne Bartles	Present
➤ Deputy Director Julie Schaefer	Present
➤ Administrative Librarian Steven Smith	Present
➤ Department Technician Vanda Taylor	Present

I. APPROVAL OF MINUTES

Commission Chairperson Pultorak called the meeting to order at 4:04 pm. He announced that a motion is in order to approve April 11, 2014 minutes.

- Motion made by Commissioner Dagher, and second by Commissioner(s) Jawad. Motion carried without objection.

II. FOUNDATION UPDATE

Director Bartles reported:

- The Foundation gave approval to move forward with the Teen Area upgrade. Deputy Director Schaefer will be working with Chris deBear, owner of Library Design, on the design of the area.
- The Foundation invited high school seniors to submit essays about the book that mostly influenced their lives. Village Ford will be sponsoring an award ceremony for this contest on Thursday, June 5, 2014 at 4 pm.
- The Teen Area will continue to operate during the upgrade.

III. INFORMATION ITEMS

A. The Big Read-Dearborn events

Director Bartles reported:

- The Big Read Wrap Up party will take place Saturday, May 17, 2014. There will various activities such as Gold Panning, Crafts, Stunt Dogs, and a Meet-and-Greet with Animal Tales participants.

B. Strategic Planning Update

Director Bartles reported:

- The RFP has gone out and the bids are due on Thursday, May 22, 2014.

C. Horizon Upgrade

Director Bartles reported:

- Council passed a 7 year contract with SirsiDynix, which will upgrade our current software. There will be a seamless interface for eBooks and the ability to pay fines online. The upgrade will start in this fall.

IV. ACTION ITEMS

Election of Officers

Commission Chairperson Pultorak reminded the Board that the Election of Officers will take place at the next Commission meeting scheduled for Friday, June 13, 2014.

V. COMMENTS

- Director Bartles reported that a new traffic counter has been purchased and installed. This system seems to have a more accurate count of the first floor traffic. The Board agreed that the count from the new traffic counter should be included in the library's statistics reports.
- Director Bartles will be on vacation during the next meeting, so Deputy Director Schaefer will be leading the meeting in June.

The meeting was adjourned with no objection at 4:26 pm.