

CITY OF DEARBORN DEPARTMENT OF LIBRARY  
LIBRARY COMMISSION MEETING MINUTES

February 13, 2015

**Proposed**

**ATTENDEES:**

➤ Chairperson Marcel Pultorak	Excused
➤ Vice Chairperson Nancy Zakar	Present
➤ Secretary/Treasurer Jihan Jawad	Present
➤ Commissioner Ali Dagher	Present
➤ Commissioner Dr. Ryan Lazar	Present
➤ Commissioner David Schlaff	Excused
➤ Commissioner Toni Straley	Present
➤ Commissioner Robert Taub	Excused
➤ Library Director Maryanne Bartles	Present
➤ Deputy Director Julie Schaefer	Present
➤ Administrative Librarian Steven Smith	Present
➤ Department Technician Vanda Taylor	Present

**I. APPROVAL OF MINUTES**

Commission Vice Chairperson Zakar called the meeting to order at 4:03 pm. She announced that a motion is in order to approve January 09, 2015 minutes.

- Motion made by Commissioner Straley, and second by Commissioner(s) Lazar. Motion carried without objection.

**II. FOUNDATION UPDATE**

Director Bartles reported:

- The next foundation meeting is scheduled on Tuesday, February 17, 2015, at 6 pm.
- The discussion will be focused on the success of the direct mail campaign which raised at least \$22, 000. The donations received after the first of the year will be applied to the next campaign.
- Two foundation members are working on plans for a walk/run event for the foundation.
- The essay deadline is approaching and the 2 winners will receive \$1, 000 each.
- The Teen Zone area will host an open house in the near future.

**III. INFORMATION ITEMS**

**A. Complaint regarding overdue fines on magazines**

Director Bartles reported:

- A patron visited with concerns of the pricing for overdue fines for magazines, which are the same as books (\$0.25 per day).
- The board agrees that the current rate should be upheld.

**B. Online Resources (Marcel)**

Director Bartles reported for Commission Chairperson Pultorak:

- The staff did a presentation for the AAUW that focused on our library services and technology resources. Pultorak wanted to share his positive thoughts on this presentation.
- Deputy Director Schaefer stated that hoopla™ streaming service has been approved for subscription service setup soon.

**C. Strategic Planning and Survey**

- The board discussed their feedback on the initial survey that was distributed last month.
- Director Bartles stated that there will be a staff committee to review this survey and she would like the board's feedback back by the end of February.
- The survey will also be tested with the Teen Advisory Group.
- The staff suggested a survey for users and a separate survey for non-users.

**D. Library Fiscal Policy**

Director Bartles reported for Commission Chairperson Pultorak:

- We currently have enough millage to work within the current budget, but there is concern with the capital budget. There is insufficient funding for building improvements, such as improvements to the east side of the mezzanine and the installation of LED lighting.

**IV. ACTION ITEMS**

**A. No action items reported.**

**V. COMMENTS**

**No comments mentioned.**

The meeting was adjourned with no objection at 4:44 pm.