



## **Dearborn Public Library**

# **eResources Collection Development Policy**

### **Approved by Library Commission 1-9-15**

This policy is intended to supplement the Dearborn Public Library's current general Collection Development Policy.

eResources consist of but are not limited to informational, educational, enlightening, or entertaining media delivered in a broadcast or interactive format other than the printed page. The formats may consist of but are not limited to databases, links, eBooks, eBook delivery platforms, and audio/video/data file streaming or download services.

#### **General Selection Strategy:**

Factors in selection include reference value, entertainment value, space allocation needs, availability of print equivalent, subscription cost, availability of remote access, and patron demand. Priority items will be those products which provide a unique service, provide added value to their print equivalents, (e.g., indexes which search several years or combine a variety of search factors), and products which are the equivalent of paper collections.

The following defined strategies will dictate selection decisions when new and existing content is examined. Selection priority is given to resources that appeal to the largest audience of Dearborn library patrons.

Scope of Coverage – the extent to which a source explores a topic; time periods, geography or jurisdiction and coverage of related or narrower topics are considered.

Authority – the expertise or recognized official status of a source. Reputation of the author and publisher is considered as is the official provider of the information if legal or government information.

Objectivity – the bias or opinion expressed when a writer interprets or analyzes facts. The use of persuasive language, the source's presentation of other viewpoints, and the reason for providing the information and advertising are all considered.

Accuracy – describes information that is factually irrefutable and complete. The editing and publishing policy of the source such as whether or not it is peer-reviewed or if fact-checking is employed is considered.

Timeliness – information that is current at the time of publication. Publication, creation and revision dates are considered. Website scripting that automatically reflects the current day's date on the page should be considered with caution.

Cost and Promotional nature – the resources included will generally be available at no direct cost to the user. Websites that include advertising and solicitations are generally not included.

Endorsement – the resources represented are selected for their general value and content relevance to Dearborn library patrons. Inclusion does not constitute endorsement of a particular point of view by the Dearborn Public Library.

Functionality – ease of use, efficiency, and technical aspects of online services and applications. The presence of interfering ads or pop-ups and unreasonable load time is considered.

Resource Type – Resources found on or within the Dearborn Public Library website may be defined by the following types: instructional, literacy-building, reference, scholarly/research, general/recreational/consumer information. Both current and retrospective materials could be included in each level.

The Dearborn Public Library reserves the right to omit any material from its collections.

#### **Selection Criteria:**

The Dearborn Public Library will facilitate access via its website to all resources furnished freely by the Michigan eLibrary (MeL) to State of Michigan residents. The library may further facilitate access via its website to electronic services offered by The Library Network (TLN) and The Midwest Consortium for Library Services (MCLS) which are included as part of the library's membership dues to the aforementioned organizations.

Additional electronic resources will be made available to the users and staff of the Dearborn Public Library via subscription provided that:

- Inclusion of the resources are consistent with and informed by the library's mission statement
- Inclusion of the resources are consistent with and informed by the library's current strategic plan
- Inclusion of the resources are consistent with and informed by the library's current materials selection policy
- Inclusion of the resources are supported by patron demand, reasonable belief of patron demand, or assists library staff in the performance of their duties
- Resources may be made available for 24/7 remote access to the library's user base
- Resources are cross-platform and compatible with a majority of popular operating systems and browsers, including mobile devices
- Resources are easily deployable via the library's existing information technology network and website in a timely manner by current library staff, or qualified vendors

- Resources provide content that may not otherwise be obtained through a less costly or more efficient means
- Resources can be funded by the library's current and future budgets

**Retention:**

An essential consideration in retaining electronic products is patron use. A subscription resource that does not show significant use over a time period of a year or more through statistics made available from the vendor or from our web server will be replaced or removed. A resource's utility to the library staff in the performance of their duties will also be a consideration.

**Request for Reconsideration:**

Requests for reconsideration of resources included within the Dearborn Public Library's website may be submitted by using the Request for Reconsideration Form.

All requests for reconsideration **must** contain:

- Initiator's name and address
- Indication if representing yourself or an organization and organization represented
- The specific resource being questioned
- Specific reason(s)/concern(s) for request
- Requested remedy
- Acknowledgment that patrons have read the Dearborn Public Library eResources Collection Development Policy

Within 30 days of receipt of a request for reconsideration, library administration will reply in writing.

**Disclaimer:**

The Dearborn Public Library does not knowingly include:

- Websites that are strictly commercial and have no informational content
- Subscription/commercial websites that provide free content with the sole purpose of enticing the user to purchase a subscription
- Websites or material that clearly violate U.S. copyright or other federal and state laws