



Dearborn Public Library

Apple iOS Wireless Printing Instructions

SETUP

1. Visit bit.ly/wireless-printing and set up your SmartALEC account.
 - a. If You already have a SmartALEC account then log in with the card number and password that was provided to you when you set up your account.
 - b. If you don't know your credentials to log in, please click on "Forgot Password?", and follow the steps to reset your information.

Welcome to the Dearborn Public Library SmartAlec remote printing portal. Documents can be uploaded here and then printed from any print kiosk at any Dearborn Public Library location. Returning users should enter your library card number and PIN, or your previously issued guest card number and PIN. If this is your first time using our wireless printing service, please click on the "First Time User" button to register.

Library Card Number/ Email

Password

[Forgot Password?](#)

Log in

or

First Time User

Mac OS Android Windows iOS

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Powered by **SmartALEC**

Be sure to click on First Time User, even if you already have a library card

Remote Printing Service Registration

Library Cardholders: Please replace the guest card number and PIN below with your personal library card number and PIN.

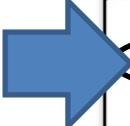
- OR -

Guest Users: Please record the guest card number and PIN below.

All Users: Enter your email address OR a text-capable phone number. A link with your credentials will be sent to you for future reference.

Card#: **PIN:**

— or —



- If you already have a library card, type over the card# and PIN that are automatically generated.
- Leave the default numbers only if you do not have a library card.
- Enter a phone number or email to complete the registration. You will receive a message with the card # and PIN.

2. Download the [SmartALEC @ your library] application from the App Store
3. Open the SmartALEC application and sign in.



PRINTING

If you are printing from email follow steps **4 - 7**.

If you are printing from an application or image follow steps **8-13**.

If you are printing an attachment to an email follow steps **14-18**.

PRINTING AN EMAIL

4. Locate the email that you want to print and click on 
 5. Select SmartALEC from the available choices. If you do not see SmartALEC, click on the  and add it to the list of available applications.
 6. Click Send
 7. Your document is ready to be printed at any Dearborn Library print Kiosk.
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PRINTING AN IMAGE, IMAGE ATTACHMENT, OR FROM AN APPLICATION

8. Open the application or image that you want to print and select the share icon 
Screen Shot
 9. Select the print icon from the lower set of available choices. If you do not see the print icon, press  and add it to the list of available applications.
Screen Shot
 10. Next, pinch outwards on the preview area. This will expand the preview to fill the screen.
 11. In the full screen preview mode, tap the Share icon  Select the "More" button  from the second line. Turn on the SmartAlecPrint app option. Select Done.
 12. Select the SmartALEC icon from the upper set of available choices.
 13. Click send
 14. Your document is ready to be printed at any Dearborn Library print Kiosk.
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PRINTING A NON-IMAGE EMAIL ATTACHMENT

15. Open the email with the attachment
16. Select the attachment and click on 
17. Select SmartALEC from the upper set of available choices. If you do not see SmartALEC click on the  and add it to the list of available applications.
18. Click send
19. Your document is ready to be printed at any Dearborn Library print Kiosk.

OPTIONS

Once you have printed your document to SmartALEC, you may open the application to find additional options such as:

- Preview your items sent to the printer
- Delete any documents you have in your print queue

Please keep in mind that documents sent to the SmartALEC printer will be available to be printed from any Dearborn Library printer kiosk for 7 days.