

DEARBORN PUBLIC LIBRARY  
LIBRARY COMMISSION MEETING MINUTES  
December 10, 2021  
**APPROVED**

- ATTENDEES:
- |  |           |
|--|-----------|
| ➤ Chairperson Marcel Pultorak                | ➤ Present |
| ➤ Vice Chairperson Dr. Ryan Lazar            | ➤ Present |
| ➤ Secretary/Treasurer Jihan Jawad            | ➤ Excused |
| ➤ Commissioner Barth Bucciarelli             | ➤ Present |
| ➤ Commissioner Ali Dagher                    | ➤ Present |
| ➤ Commissioner Eva Gogola                    | ➤ Present |
| ➤ Commissioner Michelle Jawad                | ➤ Present |
| ➤ Commissioner Arrwa Mogalli                 | ➤ Excused |
| ➤ Commissioner Mansour Sharha                | ➤ Absent  |
|  |           |
| ➤ Library Director Maryanne Bartles          | ➤ Present |
| ➤ Deputy Director Julie Schaefer             | ➤ Present |
| ➤ Administrative Librarian Patty Podzikowski | ➤ Present |
| ➤ Department Technician Daniel Smith         | ➤ Present |

## **I APPROVAL OF MINUTES**

Commission Chairperson Pultorak called the meeting to order at 4:06pm. He announced a motion to approve the minutes from the November 12, 2021 Library Commission meeting.

- No edits or amendments advised. Minutes approved.

## **II BUDGET**

The rates and fees schedule was submitted to Finance. Full- and part-time personnel budgets were submitted, as were operating budgets for fiscal years 2023, 2024, and 2025.

Current, approved capital projects were also submitted. There are a few new projects that we want to submit to the capital improvement budget.

## **III FOUNDATION UPDATE**

Mailers have gone out for the 2021 donation campaign.

The Foundation is working out the details for a “read-a-thon” fundraiser to be held over the winter. A reception will be held for participants should circumstances allow.

## **IV INFORMATION ITEMS**

### **A. New Library Website**

The new Library website launched in early December. It is more mobile-friendly and less cluttered than the old website.

The commissioners reported some issues with the holds function in the Dearborn Public Library app.

### **B. Upcoming Programs and Social Media Initiatives**

Youth Services is hosting a virtual visit with Santa Claus on December 11. They have chosen to move most all of their programming to a virtual format.

Book & Cook programming starts in December. Sunday Blockbusters are showing through January and have been well-attended.

## **V ACTION ITEMS**

### **A. Rates and Fees for FY2023, 2024, 2025**

#### **1. Change in overdue fee for Book Club Kits**

The Administration requested on behalf of the Circulation Committee to increase fines on book club kits from \$1 per day to \$2, effective July 1, 2022. Book club kits are an exception to the fines fee approach the Library is adopting in 2022.

- Motion made by Commissioner Dagher, second by Vice Chair Lazar.  
Motion approved.

## **VI COMMENTS**

The Commission will begin the process of replacing Director Bartles at the January 2022 meeting. She will assist in the transition process for the City administration. Her service and dedication to the City and the Library are much appreciated.

Mayor-elect Hammoud and his transition team had a meeting with Director Bartles. She reports that it went well, and they seem to be supportive of the Library.

The HVAC update for the City campus received the 2021 Project of the Year award from the Michigan chapter of the American Public Works Association.

The Library received a certificate of appreciation from FEMA for their use of the HFCL mezzanine from July to October. The Dearborn Police and Fire departments awarded us with for our collaborative efforts with FEMA.

City officials advised a return to virtual public meetings in response to the uptick in COVID-19 cases.

**The meeting adjourned at 4:36pm**