

DEARBORN PUBLIC LIBRARY
LIBRARY COMMISSION MEETING MINUTES
May 10, 2019
APPROVED

➤ ATTENDEES:

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| ➤ Chairperson Marcel Pultorak | ➤ Present |
| ➤ Vice Chairperson Dr. Ryan Lazar | ➤ Present |
| ➤ Secretary/Treasurer Jihan Jawad | ➤ Present |
| ➤ Commissioner Barth Bucciarelli | ➤ Present |
| ➤ Commissioner Ali Dagher | ➤ Present |
| ➤ Commissioner Michelle Jawad | ➤ Present |
| ➤ Commissioner Arrwa Mogalli | ➤ Present |
| ➤ Commissioner David Schlaff | ➤ Excused |
| ➤ Commissioner Nancy Zakar | ➤ Excused |
| | |
| ➤ Library Director Maryanne Bartles | ➤ Present |
| ➤ Deputy Director Julie Schaefer | ➤ Present |
| ➤ Administrative Librarian Steven Smith | ➤ Excused |
| ➤ Department Technician Daniel Smith | ➤ Present |

I APPROVAL OF MINUTES

Commission Chairperson Marcel Pultorak called the meeting to order at 4:05pm. He announced a motion to approve the minutes from the April 12, 2019 Library Commission meeting.

- Motion to approve made by Commissioner Ali Dagher, second by Commissioners Michelle Jawad and Arrwa Mogalli. The motion carried.

II BUDGET

A millage rate of 1.25 was proposed by a city councilperson. City Council has not set an adoption date. A public hearing will be on May 21 at 7:00pm

III FOUNDATION UPDATE

The west side mural at Bryant Branch was restored. It was done in one month and cost \$18K. The Foundation funded the work.

Next meeting is tentatively scheduled for May 20.

IV INFORMATION ITEMS

A. HVAC project update

The administration has been meeting with the contractors and DPW. Subcontractors are beginning to sign off on the project.

Asbestos abatement at Henry Ford Centennial begins in June, starting with the east side of the building on the first and second floors.

The Library is going out for bid for a construction contractor for the second floor restrooms and mezzanine renovation, and wallpaper. The contract is to be awarded at the June City Council meeting.

An air handler will not be delivered until the end of August. The reopening of HFCL may not occur until October.

B. Tapestry

It has been removed, cleaned, and stored.

C. David Schlaff's resignation

A new appointment is needed.

D. Nancy Zakar and Arrwa Mogalli reappointments

Both commissioners have agreed to retain their positions on the Library Commission.

E. June 14, 2019 Library Commission at the DAC

The space has been booked for the June meeting.

V ACTION ITEMS

A. Lease agreement for warehouse space at 15201 Commerce Drive North

Cleaning, repairs, and abatement at Snow Branch is proving costly and could potentially delay the move out of HFCL up to four weeks. The administration has been offered warehouse space on Commerce Drive. It is 15,000 square feet and could easily house library materials and staff.

- Motion to approve made by Commissioner Dagher, second by Commissioner Mogalli. Commissioner Jihan Jawad abstained. The motion carried.

VI COMMENTS

The third session of strategic planning with Growth Management Consulting immediately followed the regular commission meeting.

The meeting adjourned at 4:50pm