

DEARBORN PUBLIC LIBRARY
LIBRARY COMMISSION MEETING MINUTES
May 8, 2020
Proposed

- ATTENDEES:
- | | |
|--------------------------------------|-----------|
| ➤ Chairperson Marcel Pultorak | ➤ Present |
| ➤ Vice Chairperson Dr. Ryan Lazar | ➤ Present |
| ➤ Secretary/Treasurer Jihan Jawad | ➤ Present |
| ➤ Commissioner Barth Bucciarelli | ➤ Present |
| ➤ Commissioner Ali Dagher | ➤ Present |
| ➤ Commissioner Eva Gogola | ➤ Present |
| ➤ Commissioner Michelle Jawad | ➤ Present |
| ➤ Commissioner Arrwa Mogalli | ➤ Absent |
| | |
| ➤ Library Director Maryanne Bartles | ➤ Present |
| ➤ Deputy Director Julie Schaefer | ➤ Present |
| ➤ Department Technician Daniel Smith | ➤ Present |

Meeting was hosted online at zoom.us in accordance with the temporary suspension of the Michigan Open Meetings Act.

I APPROVAL OF MINUTES

Commission Chairperson Pultorak called the meeting to order at 4:03pm. He announced a motion to approve the minutes from the April 17, 2020 Library Commission meeting.

- Motion to approve made by Vice Chair Lazar, second by Commissioner Jihan Jawad. Motion carried.

II BUDGET

The administration is collecting data from past budget challenges and budget cuts for City Council.

The Finance Department has requested another \$1.5 million from the Library fund balance over three years to repay the general fund.

The Library millage is expiring in FY2022. There is some concern about the impact the coronavirus will have on property tax revenue in the coming years.

III FOUNDATION UPDATE

The Foundation met on April 27. Adnan and Farah Nasser have renewed their positions for another three years. New officers have been elected; Jennifer Dickey is now president, Zach Khalid is vice president, Brian Church is treasurer, and Kimberly Roberts is secretary.

The essay contest winners were announced. Three teachers have been awarded a \$1K prize and a set of classroom books.

They are working on the 2020 annual appeal. Checks are still coming in from the 2019 appeal and the Kroger Community Rewards program.

IV INFORMATION ITEMS

A. HVAC project update

Contractors are starting to come back into the building. Shaw Construction is coming back first to work on the café and the second-floor restrooms. Others will come in slowly and carefully.

Medical personnel from CVS Pharmacy will be using the first floor until the end of June.

B. Library during Coronavirus

The administration is drafting a five-phase reopening plan. Phase one will focus on online services and virtual programming. Phase two implements curbside service once it is deemed safe. Phase three is limited in-house service. Phase four is limited in-house service, with public computers available by appointment and for limited times. Phase five is normal operation.

The part time staff is on a temporary leave of absence. They are receiving unemployment insurance benefits, and an additional \$600 from the CARES Act.

C. Commission reappointments

Commissioners Pultorak, Lazar, and Jihan Jawad will reach the end of their three-year terms in June 2020. The three commissioners were recommended to the Mayor's Office for reappointment.

V ACTION ITEMS

None presented

VI COMMENTS

A new commissioner will be appointed in June. Two recommendations were submitted to the Mayor's Office.

The seed library is on hiatus due to an overwhelming response from the community and a lack of supplies. Over 1,600 requests were received for seeds.

The meeting adjourned at 4:55pm