

DEARBORN PUBLIC LIBRARY
LIBRARY COMMISSION MEETING MINUTES
June 12, 2020
APPROVED

- ATTENDEES:
- | | |
|--------------------------------------|-----------|
| ➤ Chairperson Marcel Pultorak | ➤ Present |
| ➤ Vice Chairperson Dr. Ryan Lazar | ➤ Present |
| ➤ Secretary/Treasurer Jihan Jawad | ➤ Present |
| ➤ Commissioner Barth Bucciarelli | ➤ Present |
| ➤ Commissioner Ali Dagher | ➤ Present |
| ➤ Commissioner Eva Gogola | ➤ Present |
| ➤ Commissioner Michelle Jawad | ➤ Present |
| ➤ Commissioner Arrwa Mogalli | ➤ Absent |
| ➤ Commissioner Mansour Sharha | ➤ Present |
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| ➤ Library Director Maryanne Bartles | ➤ Present |
| ➤ Deputy Director Julie Schaefer | ➤ Present |
| ➤ Department Technician Daniel Smith | ➤ Present |

Meeting was hosted online at Zoom.us in accordance with the temporary suspension of the Michigan Open Meetings Act.

Also in attendance was City Councilperson David Bazy

I APPROVAL OF MINUTES

Commission Chairperson Pultorak called the meeting to order at 4:03pm. He announced a motion to approve the minutes from the May 8, 2020 Library Commission meeting.

- Motion to approve made by Vice Chair Lazar, second by Commissioner Dagher. Motion carried.

II BUDGET

The budget was adopted by City Council on June 11. The budget hearing was on June 16. The millage is to remain at the same rate of 1.69 for FY2021; one mill is voter-approved, and .69 is approved by City Council.

City Council has requested the Library pay a service fee for specific services including financial, payroll and legal. The Library currently pays an annual fee for building and powerhouse services.

Councilperson Bazy reported that there is a push to cut the Library budget. The Library may receive LCSA funding in lieu of personal property tax revenue.

III FOUNDATION UPDATE

The next meeting is on June 22 via Zoom. Adnan Nasser and Farah Kobieski-Nasser have both resigned.

IV INFORMATION ITEMS

A. HVAC project update

The data lines and cabling system are nearing completion. The second floor restrooms and café are being worked on. The furniture for the café and the Youth Services area has been ordered and is being delivered. Movers will be called once the buildings are sanitized.

B. Commission Reappointments

Commissioners Pultorak, Lazar, and Jihan Jawad have each been reappointed for three-year terms.

C. New Commissioner

The Library Commission welcomed newly-appointed commissioner Mansour Sharha.

D. Library during coronavirus

The staff will conduct a phased reopening of the libraries, starting with curbside service. Custodians will be the first of the part-time staff to return. All full-time staff are furloughed two days out of the week; supervisors are furloughed for one.

The administration is still uncertain of when the public can be let into the buildings. Public Works is building Plexiglas partitions for those staff who work with the public. Each staff member is getting their own hand sanitizer bottle and masks. The public will be required to wear masks in the buildings.

V ACTION ITEMS

A. Phased reopening of libraries

The administration proposed to allow the administration to determine the route of phased reopening, as well as library hours.

- Motion to approve made by Commissioner Lazar, second by Commissioner Gogola. Motion passed

B. Library fines

The administration proposed to temporarily cease fines for materials for all patrons during the COVID-19 crisis, and to permanently make youth materials fine-free.

- Motion to approve made by Commissioner Gogola, second by Commissioner Michelle Jawad. Motion passed

C. Election of officers

Commissioners Pultorak, Lazar, and Jihan Jawad offered to retain their respective roles on the Library Commission.

- Motion to approve made by Commissioner Bucciarelli, second by Commissioner Michelle Jawad. Motion passed.

VI COMMENTS

No further discussion.

The meeting adjourned at 5:22pm