

DEARBORN PUBLIC LIBRARY
LIBRARY COMMISSION MEETING MINUTES
March 9, 2022
APPROVED

➤ ATTENDEES:

➤ Chairperson Marcel Pultorak	➤ Present
➤ Vice Chairperson Dr. Ryan Lazar	➤ Present
➤ Secretary/Treasurer Jihan Jawad	➤ Absent
➤ Commissioner Barth Bucciarelli	➤ Present
➤ Commissioner Ali Dagher	➤ Absent
➤ Commissioner Eva Gogola	➤ Present
➤ Commissioner Michelle Jawad	➤ Present
➤ Commissioner Arrwa Mogalli	➤ Excused
➤ Commissioner Mansour Sharha	➤ Absent
➤ Library Director Maryanne Bartles	➤ Present
➤ Deputy Director Julie Schaefer	➤ Present
➤ Administrative Librarian Patty Podzikowski	➤ Present
➤ Department Technician Daniel Smith	➤ Present

I APPROVAL OF MINUTES

Commission Chairperson Pultorak called the meeting to order at 4:05pm. He announced a motion to approve the minutes from the January 12, 2022 and February 9, 2022 Library Commission meetings.

- The attendance records of Commissioners Dagher and Lazar at the February 9 meeting were corrected. Minutes approved.

II BUDGET

The Library's budget presentation is at the end of April. It will presumably be presented as submitted, as the administration has not been notified of any changes.

III FOUNDATION UPDATE

The Foundation is holding their read-a-thon fundraiser. A dessert reception will conclude the read-a-thon on March 27. It will be free to fundraiser participants and a \$5 donation for non-participants.

They meet next on March 28. They are looking for new board members.

IV INFORMATION ITEMS

A. Reflection Room Request

Library patron Seliman Ali addressed the commission regarding the creation of a reflection room at HFCL.

Library Administration will consider our options and bring forward the results at the April meeting.

B. Library Charter Commission Meeting

The City Charter Commission will be discussing Chapter 9 at their meeting on March 16, 2022. The Library is at the end of Chapter 10.

C. Group Study Room Reopening/HFCL Friday Reopening

Group study rooms at HFCL have reopened on March 1. HFCL will reopen on Fridays starting March 25.

D. Back Fence

We do not know if the Back Fence will continue to be published by the City. The administration and the commission discussed the value of a printed publication for residents and periodic outreach from the City.

E. Smart Locker for HFCL – update

There were objections from the City's Legal department regarding some contractual language, but it has been resolved. The purchase order will go out to the vendor. The lockers need to be purchased and delivered before September, when the grant expires.

F. Upcoming Programs

There are many adult- and youth-oriented programs planned. Tech Time is being held at the Senior Center, a new "Life Skills" series begins in March, and several authors are booked to speak. The Howell Nature Center will be holding their "Creatures of the Night" program on March 19 in the HFCL auditorium.

V ACTION ITEMS

A. Request to waive historic fines

The administration proposed on behalf of the Circulation Committee to waive historic fines from patron accounts, in conjunction with the new fines-free policy. The Library fund balance would not be affected as these fines are not considered an asset. Fines for lost materials and damaged items will remain to be paid.

- Motion to approve made by Commissioner Gogola, second by Commissioner Bucciarelli. Motion approved.

VI COMMENTS

The Youth Services division has begun to roll out their strategic plan. An outline will be shared with the commission once it is ready.

Assistant Librarian Pat Crosbie from Bryant Branch is retiring on March 11, after 17 years of service to the Library.

The meeting adjourned at 5:18pm