

DEARBORN PUBLIC LIBRARY  
LIBRARY COMMISSION MEETING MINUTES  
May 11, 2022  
**APPROVED**

➤ ATTENDEES:

- |  |           |
|--|-----------|
| ➤ Chairperson Marcel Pultorak                | ➤ Present |
| ➤ Vice Chairperson Dr. Ryan Lazar            | ➤ Present |
| ➤ Secretary/Treasurer Jihan Jawad            | ➤ Excused |
| ➤ Commissioner Barth Bucciarelli             | ➤ Present |
| ➤ Commissioner Ali Dagher                    | ➤ Absent  |
| ➤ Commissioner Eva Gogola                    | ➤ Present |
| ➤ Commissioner Michelle Jawad                | ➤ Present |
| ➤ Commissioner Arrwa Mogalli                 | ➤ Absent  |
| ➤ Commissioner Mansour Sharha                | ➤ Absent  |
|  |           |
| ➤ Library Director Maryanne Bartles          | ➤ Present |
| ➤ Deputy Director Julie Schaefer             | ➤ Present |
| ➤ Administrative Librarian Patty Podzikowski | ➤ Present |
| ➤ Department Technician Daniel Smith         | ➤ Present |

## I APPROVAL OF MINUTES

Commission Chairperson Pultorak called the meeting to order at 4:03pm. He announced a motion to approve the minutes from the April 13, 2022 Library Commission meeting.

- No edits or amendments advised. Minutes approved.

## II BUDGET

The hearing for the Library budget is scheduled for May 17 at 6:30pm. Director Bartles is meeting with the mayor prior to this, but no date is set.

Director Bartles and Chairperson Pultorak met with the Library's accountant in the City's finance department to discuss the pro forma statement that will be presented to City Council.

## III FOUNDATION UPDATE

Brian Church was elected the new Foundation president at their April meeting. He will be chairing the May 23 meeting.

The Foundation continues to look for new board members. Up to 15 spots are open. The Library is working with them to find volunteers. A form to submit a resume will be available on the Library website, and a call for volunteers will go out in the Library Matters e-newsletter and in a press release.

## **IV INFORMATION ITEMS**

### **A. Staff Meet & Greet at Commission meeting – May AND June**

The May and June 2022 Library Commission meetings are being held in the HFCL auditorium to allow staff to meet the commissioners and share questions and concerns.

### **B. Attorney for potential City Charter changes**

A library law specialist from Foster Swift agreed to look into potential changes to the City Charter regarding the Library.

The City Charter Commission has approximately two years to put out a draft charter before it goes on the 2024 ballot. It is uncertain when the Library will be discussed again.

### **C. Progress on Reflection Room**

The intended space was occupied by staff. Public Works moved their offices and the space is open. A code of conduct is being finalized, and a chair and a framed print were ordered. It should be open to the public by the end of May.

### **D. Upcoming Programs**

A 100-year anniversary celebration of the Dearborn Public Library system is being planned for the fall. Staff are gathering historic photos and archival material for display, and purchasing small commemorative gifts for the public. We will reach out to the public for memories and photos to share.

The Blockbuster films and Classic Revisited series are ongoing. Grab-and-go craft kits are available. There is a photo exhibit in the HFCL rotunda. Book & Cook programming is available for all ages.

ESL classes have been redubbed “English Language Learners, (ELL)” and are still being held virtually.

## **V ACTION ITEMS**

None presented.

## **VI COMMENTS**

The Library has received a \$5,400 grant from the Institute of Museum and Library Services (IMLS) through the Library of Michigan. The money was made available through the Library Services and Technology Act. This is being used to purchase sets

of VOX Books to go out with literacy kits at HFCL and Bryant. An Owl camera and a TV monitor will be purchased for Esper to allow for in-person/virtual hybrid ELL classes.

We are applying for a larger grant through LSTA that focuses on accessibility. If awarded, the funds would be used for bilingual signage at Esper, and a set of bilingual VOX Books. Paperwork is due May 31. Up to \$25K may be requested.

The commission discussed the possibility of hybrid meetings to encourage public participation. This may be attempted in the future once we have the approval of the City's corporation counsel.

**The meeting adjourned at 4:48pm**