

DEARBORN PUBLIC LIBRARY  
LIBRARY COMMISSION MEETING MINUTES  
October 11, 2023  
**APPROVED**

➤ ATTENDEES:

- |  |           |
|--|-----------|
| ➤ Chairperson Marcel Pultorak                | ➤ Present |
| ➤ Vice Chairperson Dr. Ryan Lazar            | ➤ Present |
| ➤ Secretary/Treasurer Jihan Jawad            | ➤ Excused |
| ➤ Commissioner Zeinab Alhashemi              | ➤ Excused |
| ➤ Commissioner Gerilyn Biggs                 | ➤ Present |
| ➤ Commissioner Barth Bucciarelli             | ➤ Excused |
| ➤ Commissioner Ali Dagher                    | ➤ Absent  |
| ➤ Commissioner Amira Haidar                  | ➤ Present |
| ➤ Commissioner Michelle Jawad                | ➤ Present |
|  |           |
| ➤ Library Director Betty Adams               | ➤ Present |
| ➤ Deputy Director Julie Schaefer             | ➤ Present |
| ➤ Administrative Librarian Patty Podzikowski | ➤ Present |
| ➤ Office Assistant II Daniel Smith           | ➤ Present |

## I APPROVAL OF MINUTES

Chairperson Pultorak called the meeting to order at 5:02PM. He announced a motion to approve the minutes from the September 13, 2023 meeting.

- Vice Chair Lazar advised an addition to the Comments section. Minutes approved as amended.

## II DIRECTOR'S REPORT

Please see Director Adams' September report in full beginning on page 3.

The commission requested more insight into the progress of Adams' vision for the Library in reports going forward.

## III MUSEUM REPORT

The Museum's annual beer tasting was on September 29. Chief Curator Jack Tate reported that the Museum is assessing how it can be more successful in the future.

Deputy Chief Curator Matt Graff reported that the Museum is working on consolidating the Guild's numerous October events into a two-day fall festival. Museum representatives shared some preliminary ideas for this event, which included a cemetery tour and a ghost hunt.

A full-time archivist will be added to the FY2025 budget. Rooms in the Ross House have been undergoing updates, and exhibits are being installed in the Commandant's Quarters.

The Museum is hosting a children's Halloween party on October 27, and will have crafts and activities.

#### **IV FOUNDATION REPORT**

The Foundation is changing their focus from programming to fundraising. They are recruiting new members. There are currently six members serving.

#### **V COMMENTS**

Administrative Librarian Podzikowski conveyed that the week of October 15 is National Friends of Libraries Week, and acknowledged the efforts of Friends of the Library-Dearborn.

Deputy Director Schaefer reported that the administration and the City finance department have created new general ledger accounts to allow for sales of Museum items and SparkLab materials.

Meeting adjourned at 5:54PM