

DEARBORN PUBLIC LIBRARY
LIBRARY COMMISSION MEETING
Henry Ford Centennial Library - Room 111
Wednesday, January 10, 2024
Proposed

Commissioners:

- Chairperson Marcel Pultorak - Present
- Vice Chair Dr. Ryan Lazar - Excused
- Secretary/Treasurer Jihan Jawad - Present
- Zeinab Alhashemi - Present
- Gerilyn Biggs - Present
- Barth Bucciarelli - Present
- Ali Dagher - Present
- Michelle Jawad - Present

Library Administration:

- Library Director Betty Adams - Present
- Deputy Library Director Julie Schaefer - Present
- Administrative Librarian Patty Podzikowski - Present
- Office Assistant II Daniel Smith - Present

I. Call to Order

The meeting was called to order at 5:02PM.

II. Approval of Minutes -December 13, 2023 regular meeting

Historical Museum Commission Chair Mary Bugeia's name was misspelled. The error will be corrected in the updated minutes. Minutes approved as amended.

III. Department Reports

A. Historical Museum

Historical Commission Chair Mary Bugeia was in attendance on behalf of the Historical Museum. She reported that the Victorian Tea Open House on December 2 had 121 visitors. The Jingle Bell Bash, held in conjunction with the DDA on December 9, had around 500 attendees.

The Museum has a children's event planned for Martin Luther King Jr. Day on January 15.

Mason Christensen will be giving a Historic Geography of Dearborn presentation on January 16.

There was no December Historical Commission meeting.

B. Library Foundation

Deputy Director Schaefer reported that there was no formal meeting of the Library Foundation in December. The next regular meeting will be at the end of January.

C. Director's Report

Please see Director Adams' December/January report in full beginning on page 3.

IV. Announcements

The Winter Reading Challenge is underway and runs until February 18. Participants can register and participate on the Beanstack app. There will be weekly prize drawings; the grand prize will be Yeti mugs.

Dearborn resident and Bryant Branch Librarian I Kathryn Takach was in attendance for public comment. She inquired into whether the commission had established metrics for success and if they felt the staff were on track to meeting them. Commissioners provided feedback and it was decided that Library Administration will follow up with staff providing benchmarks and established metrics.

V. Adjournment

The meeting adjourned at 5:47PM

Dearborn Public Library

Director's Report



Presented at the Library Commission Meeting
Wednesday, January 10, 2023
Betty Adams, Library Director

Commissioner Notes

- A patron commented, "The youth staff is so kind to [my] children and [provides] amazing programs for children and families." She mentioned how the youth department has gotten completely better and nicer since she was a kid and her children were younger. She said that the program has been on point and gotten so much better!
- I have a library card, is there any discount for printing fees?
- A mother requested a librarian sing, Happy Birthday, to her daughter because they love the library.
- Patron told two staff, "you both are so awesome" as they helped them find what they were looking for on a Sunday shift in youth services.
- Patron asked if we had white boards to borrow and use in the individual study rooms.
- Patron inquired why we don't have a spot to mark how you want to be addressed if you want to be called something besides male or female?

Current Administrative Projects

- Budget submitted for Fiscal Years 25-27
- Capital Projects timeline and prioritization outlined for 2025
- Operational Assessment review and feedback continued
- Financial Management Course
- Auditorium projector addition, Esper Roof water study, Esper Camera near completion, Bryant Landscape winterized
- Library Street Signs
- Initiating first phase of Strategic Plan creation in partnership with the City
- Policy Review schedule
- State Aid Annual Report



Automation & Technology

- Library App replacement options being reviewed
- Esper Security Camera Project is complete
- Credit Card Readers and Wireless Printing updates continue to be coordinated

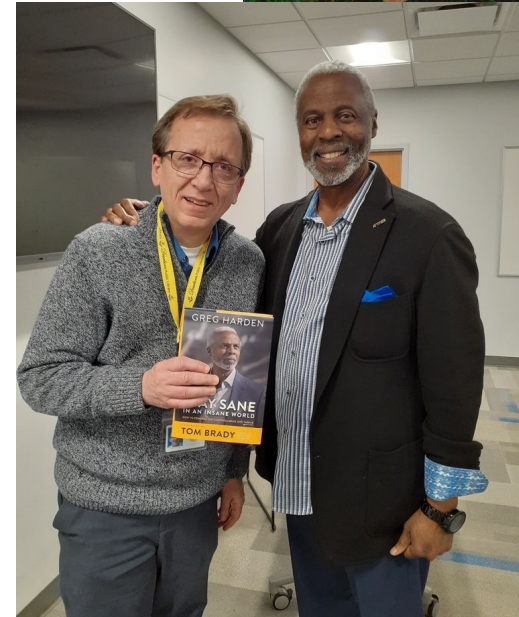
Youth Programming & Outreach



- Youth Staff follow the school calendars closely to make sure we have programming during school breaks. This winter break, HFCL hosted:
 - Lego Day
 - Comedy & Magic Show
 - Over 150 patrons attended
 - Noon Year's Eve
 - complete with a countdown and balloon drop.
- Henry Ford Academy student completing their practicum of 60 library hours, Teen Librarian, Joi Hickman, supervises and guides the student through many of the duties required of librarians.
- Pippin and his owner, (a labradoodle therapy dog and valued library volunteer,) resume their monthly visit to Henry Ford Centennial Library. Pippin is a great listener and comfort to children as they practice reading aloud. Pippin also walks around the library to greet patrons of all ages.
- Youth Services Supervisor, Susan Jelic, accompanied the library director on a visit to greet Dearborn Public School Elementary Principals to inform them about some of the library's services.

Adult Programming & Outreach

- Pop-up craft in the SparkLab December 16-30. Patrons could drop in and make "gingerbread" ornaments. Brought a lot of new people in contact with the SparkLab. Between Christmas and New Years', we had 25 patrons come in. Huge success!
- The SparkLab was featured in Mayor Abdullah's 23 accomplishments for 2023 and the Library's Top Ten
- The book talk by author and UM Sports Councillor, Greg Harden was very well attended online and in person.
- Ongoing: Senior Outreach is still going strong. Meeting later this month with Housing about expanding to the remaining city housing units.





Esper Branch

- 12/5 Esper team gave out all 24 jars for the Hot Chocolate Jars program!
 - Everyone who participated said they had fun making them
- 12/16 A Flash FOLD Book Sale generated approximately \$70
- 12/27 All 25 of the DIY Ornaments for Esper Free December Craft were distributed to patrons
- HFCL Library Pages were trained at Esper Branch
- LEGO Club had 11 participants in December
- The DAC Central camera project is largely completed by early in the month, greatly improving capabilities of the system.

Bryant Branch

- Evening Storytimes in December enjoyed by 13 participants
- 12/9 the Flash FOLD Book Sale generated approximately \$140
- Early in the month the building grounds were leveled off and soil and seed were deposited.
- HFCL Library were trained at Bryant Branch.
- Gandol Commercial Doors & Hardware began the process of replacing the main north-side door and frame.



Upcoming Programming & Outreach

- Winter Reading Challenge through February 18th - Look for Yeti mascots at library service desks!
 - Readers set their own daily goals and are entered into weekly drawings after completing 5 days of met goals
 - a grand prize drawing after 20 days of met goals
- Thursday, 1/11: A lecture on Pewabic Tiles at HFCL
- Thursday, 1/18: Book & Cook Class for this month is Pantry Pesto! Herb of the Month: Basil
- Tuesday, 1/16: Bestsellers Book Club is discussing the Murder of Roger Ackroyd
- Saturday, 1/20: Yeti Snowglobe Craft in the SparkLab after Open Maker Hours
- Thursday, 1/25: Lecture/Workshop exploring End of Life Options led by Compassion and Choices
- The Library is partnering again with We Shall Read for reading tutor training. Classes held on Wednesdays beginning on 1/24.
- The Accounting Aid Society will be providing tax prep help for low income individuals/couples/families starting on 1/20. They will be here several times each week for the next few months.
- Youth Services has begun preparations for the Summer Reading Challenge.

Branches Upcoming Programming & Outreach

ESPER BRANCH

- 1/13 Bad Movie Club featuring The Mortal Instruments: City of Bones
- 1/20 Dungeons & Dragons
- 1/23 Vision Board Workshop
- 1/27 Stress Management and Meditation
- 1/30 Goals vs Resolutions

Thursdays (11, 18, 25)
ELL Conversation Circles, 2:00-3:30

Saturdays (13, 20, 27)
LEGO Club

BRYANT BRANCH

Alpha Stories Storytimes
Mondays in January, 11:00 - 11:45 AM

Evening Storytimes 6:00 - 6:45 PM
Wednesday, 1/24
Tuesday, 1/30

Continuing Education of Staff

- Measuring & Communicating Volunteer Impact: Beyond Hours and Dollars
- CollectionHQ & ESP training – Collection Development
- ALICE Training
- Chat GPT: Engaging with Technology in the Generative AI Era
- Living in a Material World: Crafting Programs for Adults
- Marketing 101 for Librarians
- Myth busting 101: Toppling the 5 Myths of Volunteer Engagement

26+ hours of CE



DEARBORN PUBLIC LIBRARY

TOP 10 HIGHLIGHTS OF 2023



#1

The new SparkLab opens for regular drop-in hours at HFCL



#3

Betty Adams is appointed Library Director of Dearborn Public Library and joins the staff in May 2023



#2

Bryant Branch Library "Aspiration to Knowledge" mural was restored thanks to funding by the Dearborn Library Foundation



#4

There was extra noise in the library when Drummunity visited with interactive drumming circles



#5

A new partnership program between Dearborn Public Library and ACCESS introduces the library to adult newcomers to the area



#6

We were awarded a Dual Language Literacy grant to expand Arabic language resources at Esper Branch Library



#7

So many authors visited this year! Among the list were Huda Fahmy, Reda Taleb, Greg Harden, Ghassan Zeineddine, and Doc Fletcher



#8

We upped our game in 2023 in terms of fun and interactive decorations



#9

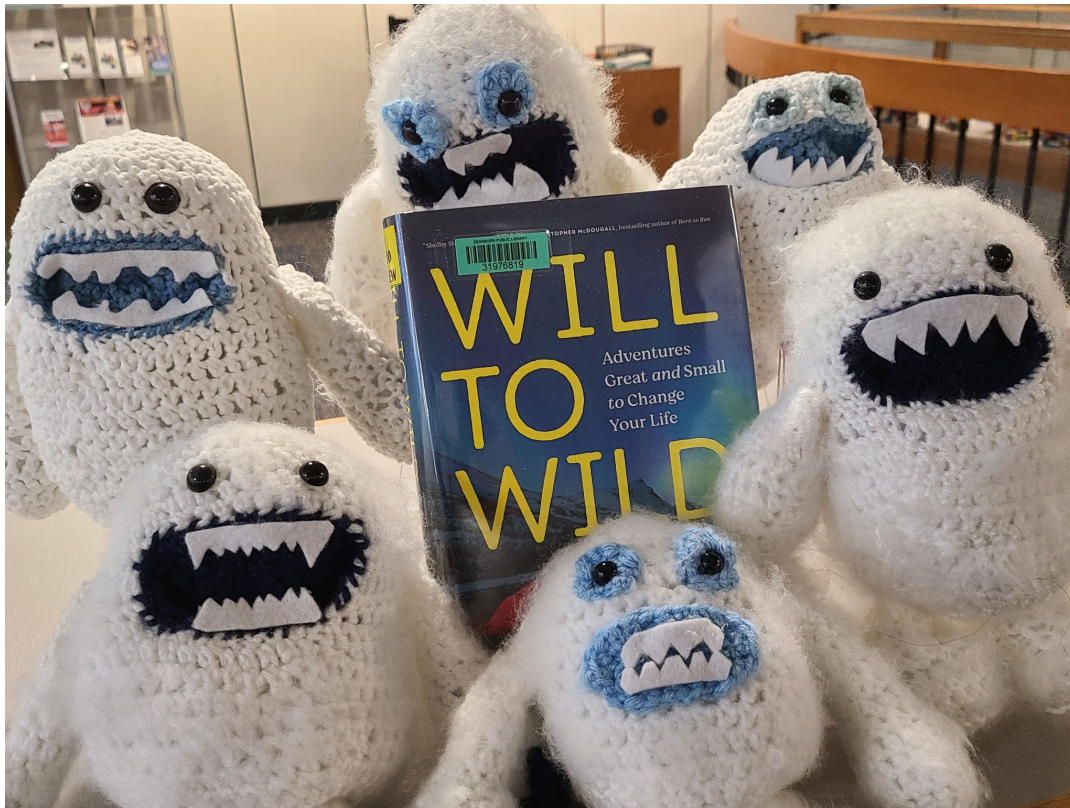
Dearborn Senior living communities such as Hubbard Manor East and West are enjoying regular visits from Adult Services Library staff



#10

The Museum and the Library are now united! As of July 2023, the Dearborn Historical Museum department is merged with the library in terms of budget, oversight and leadership

Thank you!



Winter Reading Challenge now through February 18!