

DEARBORN PUBLIC LIBRARY
LIBRARY COMMISSION SPECIAL MEETING
Henry Ford Centennial Library - Room 111
Wednesday, December 4, 2024
Proposed

Commissioners:

- Chairperson Marcel Pultorak - Present
- Vice Chair Dr. Ryan Lazar - Present
- Secretary/Treasurer Jihan Jawad - Present
- Zeinab Alhashemi - Present
- Haya Bacharouch - Excused
- Gerilyn Biggs - Present
- Ali Dagher - Present
- Dr. Cheryl Hawkins - Present

Library Administration:

- Library Director Betty Adams - Present
- Assistant Director of Technical Services Mark Hancock - Excused
- Assistant Director of Programs & Services Rebecca Hermen - Present
- Assistant Director of Operations Patty Podzikowski - Excused
- Office Assistant III Daniel Smith - Present

I. Call to Order

The meeting was called to order at 5:00PM.

II. Approval of Minutes - November 13, 2024 meeting

Minutes approved as submitted.

III. New Business

A. Esper Branch Proposal Review + Bryant Branch Addition

Director Adams reported that the proposal for the Esper Branch remodel has been expanded to include concurrent planning for building projects at Bryant Branch. Adams stated that combining projects would save on costs, while putting forth a strategy to address issues at the branches simultaneously. She further stated that the contractors have conducted a walkthrough of Bryant and are generally aware of the work needed for the building. ADA compliance updates will be presented to the contractor.

Adams reported that only the Library's portion of the funding for the projects is indicated on the memo to City Council.

She reported that an issue preventing Library staff from accessing SAM.gov is being resolved, and opportunities to submit for STEAM grants in particular will soon be available.

The Library Commission will meet at Redford Township District Library with Library and City administration on December 9 for inspiration for the proposed Esper STEAM center project.

The commission voted to approve the addition of Bryant Branch to the Esper project proposal for City Council.

- Motion made by Commissioner Dagher, second by Vice Chair Lazar.
Motion carried.

B. Library Budget Review + Wayne County Penal Fines

Director Adams reported an error in calculations of Wayne County penal fine payments, which resulted in roughly \$240K in underpayments to the Dearborn Public Library system since 2014. The commission advised Adams to inform the City's Corporation Counsel of the situation, and to call a special meeting if further discussion is needed or action is required.

IV. Comments

No further discussion.

V. Adjournment

A motion to adjourn was made by Chairperson Pultorak, second by Commissioner Dagher.

- Meeting adjourned at 5:34PM