

DEARBORN PUBLIC LIBRARY
LIBRARY COMMISSION MEETING AGENDA
Henry Ford Centennial Library - Room 111
Wednesday, March 11, 2026
5:00 pm

- I. Call to Order
- II. Public Comment
- III. Conflict of Interest Disclosure
- IV. Approval of Minutes - February 11, 2026 regular meeting
- V. Approval of Agenda
- VI. Consent Agenda
 - A. Historical Museum Report
 - B. Director's Report
- VII. Financial Report
- VIII. New Business
 - A. FY27 Budget Adjustments
 - B. HFCL Closure April 21 - 23, 2026 (Underground Cable Project)
 - C. Acknowledgement of Patron Donation
- IX. Old Business
 - A. Esper and Bryant Renovations Update
 - B. Director Hiring Committee Update
 - C. Millage Update
- X. Public Comment
- XI. Next Meeting - April 8, 2026
- XII. Adjournment
- XIII. Closed Session

Interim Director's Report

March 2026



Strategic & Operational Wins

Foot Traffic: Both locations continue to see increases in traffic.

Penny Rounding Policy: The Library has followed the City's uniform rounding policy because of the discontinuation of the penny. This ensures fairness, transparency, and continuity of service.

Collection Management: Print and digital reference materials are being evaluated and a determination will be made as to whether retention is necessary for these expensive, often times outdated items. The process of managing Lending Lab items was streamlined and showcasing them in a more attractive manner to draw interest has proven effective.

Infrastructure: The City's property insurance carrier conducted a walkthrough of HFCL. These are necessary reviews to ensure the library protects its assets. Additionally, work continues on the electric panel upgrades, and the capital projects for both Bryant and Esper. The security cameras have been upgraded at the Bryant Branch Library.

Staffing: Interviews were conducted for various positions throughout the system. Two Staff Meetings were held. By having two sessions, the flexibility allowed for most staff to attend and learn important information about the library, without the need to close to the public.

Bryant Branch Library Modernization

Project Status: Currently coordinating with Architectural Firm, Project Manager, Purchasing, and DPW.

Key Renovations: Focused on both the outdoor landscaping and interior renovations.

Goal: Ensuring a smooth transition between phases for a modernized community space.

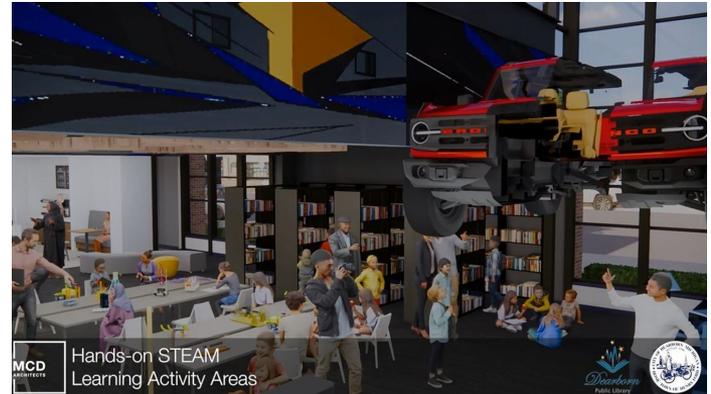


Esper Branch STEAM Library

Vision: Aligning with Mayor Hammoud's vision for a specialized STEAM hub.

Project Status: Currently coordinating with Architectural Firm, Project Manager, Purchasing, and DPW.

Funding: Collaborating with City Philanthropy and Grants Director to identify opportunities.



Growth & Community Impact

Engagement Growth: Circulation numbers remained similar to last month, but online resource usage increased.

Digital Access: 14,000 total active users of the library's website, with 18,000 page views. (Stats collected via Google Analytics)

SparkLab Usage: Continues to see a lot of usage and growth. Thirteen new patrons registered, thirty-one visited the space and there were sixty-three paid services completed.

Processing: The department is busy cataloging and processing in preparation for the end of the ordering cycle with new items arriving daily. This month 642 items were added to the system. New items from the vendor are arriving unprocessed, but staff have devised workflow changes to accommodate the increased workload and make items shelf ready in a timely manner.

Collection Management: The juvenile International Language Collection saw an increase in popularity after it was relocated to a more prominent location.

Specialty Rooms: Henry Ford Centennial Library is proud to offer a Nursing Nook, a Reflection Room and a Veterans Resource Room. These rooms show the community that the library understands their needs and is a welcoming, inclusive place for all. All of these rooms are heavily used; especially the Reflection Room this month in light of the Ramadan season.

Hat Tree: In just 3 months, the library was able to disseminate 281 cozy items (hats, scarves, gloves, etc.). Eighty-six of these items were donated, the rest were made by dedicated library staff members, as well as with input from the group ***Makers with a Mission***.

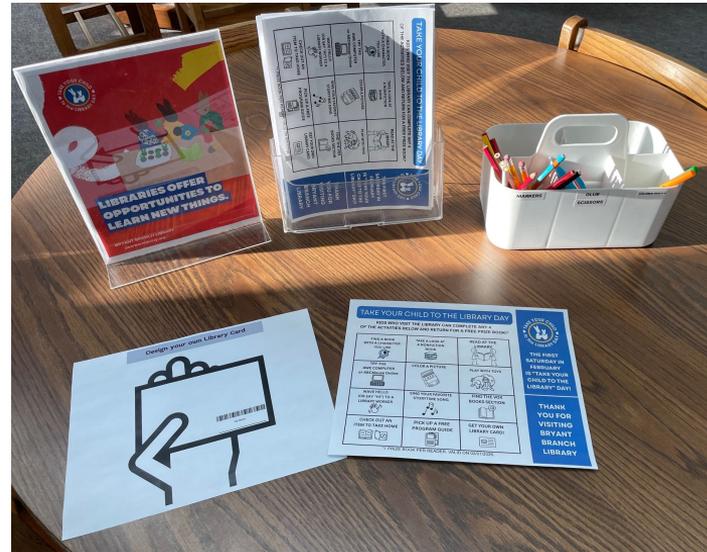
Programs & Community Connection

- Community lectures and programs were robust and well-attended in February. Author talks, a library-themed scavenger hunt, a science program, a storyteller for Black History Month and a videogame tournament showed the wide variety of events that the library brings to the community.
- Ongoing Offerings: ELL Conversation Circles, cooking classes, story times, lectures, and technology assistance.
- Ford Motor Co. lecture at the Museum had every seat filled!
- Both locations offer tax forms, which are in strong demand and are difficult to find elsewhere. This is always positively received by patrons.



The Library Community

Library staff continue to work passionately and diligently by providing excellent service, resources and support to the community!



Museum Report February 2025:

*The Museum's February 4th Lecture on Ford Motor Company in World War II, given by Michael Skinner, was well-attended, with every seat in the house filled. Over 70 were in attendance.

*Several of the Museum's interns and went on a behind-the-scenes tour of Fairlane on February 20th.

*On Feb 23rd, representatives of the Edsel and Eleanor Ford House toured the Museum facilities and afterwards staff completed a transfer of the Eliza Hudson Clay portrait from our collection to theirs.

*Work continues preparing for the Pioneer School Program, which begins in March.

*A generous donor gave \$300 towards the Museum Pioneer School Program supplies.

*Work clearing out the Gardner House attic continues.

DEARBORN HISTORICAL MUSEUM

UPCOMING EVENTS

Winter & Spring 2026

DEARBORN HISTORICAL MUSEUM HOURS OF OPERATION

MCFADDEN-ROSS HOUSE

915 S. BRADY ST

Monday-Friday, 9:00 AM-5:00 PM

FLOYD & MARY HAIGHT ARCHIVES

915 S. BRADY ST

By appointment

Schedule online at thedhm.org

COMMANDANT'S QUARTERS

21950 MICHIGAN AVE

Fridays 10:00 AM-2:00 PM
or by appointment

CONTACT US

 313-565-3000

 museum@dearborn.gov

KEEP IN TOUCH

 Dearborn Historical Museum

 @dearbornhistoricalmuseum

 @dearbornhistoricalmuseum



HISTORICAL MUSEUM

JANUARY

MON
19

Martin Luther King Jr. Day - Family Day
12:00 PM-2:00 PM at McFadden-Ross House

FEBRUARY

WED
4

Dearborn Historical Society lecture:
"Ford Motor Company in World War II" with Michael Skinner
7:00 PM at McFadden-Ross House

MARCH

WED
4

Dearborn Historical Society lecture:
Lumber Barons with Derek Blount
7:00 PM at McFadden-Ross House

APRIL

WED
1

Dearborn Historical Society lecture:
The Great Midwest Fires of 1871 & 1881 with Derek Blount
7:00 PM at McFadden-Ross House

FRI
24

Banjo Concert
1:00 PM-3:00 PM at McFadden-Ross House
In case of inclement weather the concert will be moved to the Henry Ford Centennial Library

SAT
25

AAUW Book Sale
8:00 AM-5:00 PM at McFadden-Ross House

MAY

WED
6

Dearborn Historical Society lecture: TBD
7:00 PM at McFadden-Ross House

SAT
9

Dearborn Herb Sale
8:00 AM-5:00 PM at McFadden-Ross House

EXPENDITURES OVER BUDGETS

 FUND 271 LIBRARY FUND

ACCOUNT NUMBER DESCRIPTION	BUDGET	TOTAL EXPENDITURES	NET ENCUMBRANCES	UNPOSTED AMOUNT	AMOUNT OVER
DEPT 51 LIBRARIES					
5100-721.10-40 PERSONNEL SERVICES, S & W / OVERTIME	.00	33.79	.00	.00	33.79-
5100-721.11-30 OTHER PAY / LONGEVITY PAY	37,680.00	39,300.00	.00	.00	1,620.00-
5100-721.27-00 LIBRARIES ADMINISTRATION / CAR ALLOW	2,000.00	2,025.96	.00	.00	25.96-
5100-721.34-90 CONTRACTUAL SERVICES / OTHER SERVICE	24,750.00	16,671.10	8,150.65	.00	71.75-
5100-721.44-70 RENTALS / ALARM SYSTEM RENTALS	8,150.00	4,029.45	4,742.55	.00	622.00-
5100-721.74-20 CAPITAL EQUIPMENT / OPERTG EQUIP MAC	6,300.00	6,498.16	.00	.00	198.16-
TOTAL LIBRARIES					2,571.66-
TOTAL LIBRARY FUND					15,124.08-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY25 Period 08 February	FY26 Period 08 February	Prorated Budget Period 08	FY25 YTD REVENUE	FY26 YTD REVENUE	FY26 YTD BUDGET	FY26 Estimated Revenue BUDGET	Unrealized/ Overrealized- Revenue	% of Budget Realized % Elapsed 67%
LIBRARIES										
LIBRARIES										
271-5100-330.01-90	OTHER	0	0	0	300	0	0	0	0	.00
271-5100-330.04-30	CULTURE & RECREATION	0	0	9,333	0	0	74,664	112,000	112,000	.00
271-5100-330.07-12	WAYNE CO-LIBR PENAL FINES	0	0	8,403	97,879	359,995	67,224	100,844	259,151-	356.98
*	INTERGOVERNMENTAL REVENUE	0	0	17,736	98,179	359,995	141,888	212,844	147,151-	169.14
271-5100-341.80-35	LIBRARY CARDS	200	0	41	1,100	1,138	328	500	638-	227.60
271-5100-341.80-40	COPIER/NETWORK/MICROFILM	3,187	2,204	1,916	19,685	15,655	15,328	23,000	7,345	68.07
*	CHAR FOR SERV GEN'L GOV'T	3,387	2,204	1,957	20,785	16,793	15,656	23,500	6,707	71.46
271-5100-347.70-55	OTHER	0	0	0	15	0	0	0	0	.00
*	CULTURE/RECREATION	0	0	0	15	0	0	0	0	.00
271-5100-351.40-00	LATE LIBRARY MATERIALS	1,034	772	833	7,148	6,907	6,664	10,000	3,093	69.07
*	FINES	1,034	772	833	7,148	6,907	6,664	10,000	3,093	69.07
271-5100-363.10-01	CHAMBER OF COMMERCE	0	0	0	1,884	0	0	0	0	.00
271-5100-363.20-05	LIBRARY ROOMS	1,135	0	41	1,135	1,385	328	500	885-	277.00
*	RENIS & ROYALTIES	1,135	0	41	3,019	1,385	328	500	885-	277.00
271-5100-365.90-00	DONATIONS FROM PRIV SOURC	1,033	157	41	2,607	377	328	500	123	75.40
*	CONTRIBUTIONS	1,033	157	41	2,607	377	328	500	123	75.40
271-5100-366.80-00	OPERATING EXPENSES	781	12,443	1,666	4,377	15,831	13,328	20,000	4,169	79.16
*	REIMBURSEMENTS	781	12,443	1,666	4,377	15,831	13,328	20,000	4,169	79.16
271-5100-369.90-00	OTHER	114	641	66	404	3,081	528	800	2,281-	385.13
271-5100-369.90-02	CASH OVER/SHORT	0	220-	0	109	143	0	0	143-	.00
271-5100-369.90-22	SPARKLAB	0	192	58	201	1,056	464	700	356-	150.86
271-5100-369.90-24	DIGITALIZATION	0	0	41	6	18	328	500	482	3.60
*	MISCELLANEOUS	114	613	165	720	4,297	1,320	2,000	2,297-	214.85
**	LIBRARIES	7,484	16,190	22,439	136,850	405,585	179,512	269,344	136,241-	150.58
***	LIBRARIES	7,484	16,190	22,439	136,850	405,585	179,512	269,344	136,241-	150.58
****	LIBRARY FUND	4,995-	15,969-	707,552	7,022,723	7,808,954	5,660,416	8,490,753	681,799	91.97

REPORT OF REVENUE COMPARED TO BUDGET
 FOR FY2026 PERIOD 08 (FEBRUARY 2026)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY25 Period 08 February	FY26 Period 08 February	Prorated Budget Period 08	FY25 YTD REVENUE	FY26 YTD REVENUE	FY26 YTD BUDGET	FY26 Estimated Revenue BUDGET	Unrealized/ Overrealized- Revenue	% of Budget Realized % Elapsed 67%
LIBRARY FUND										
271-0000-311.10-00	TAXES-REAL PROPERTY	51,619	2,851-	482,250	5,652,108	6,234,506	3,858,000	5,787,000	447,506-	107.73
271-0000-311.10-05	WAYNE COUNTY COLLECTIONS	0	3,078	1,666	5,997	5,856	13,328	20,000	14,144	29.28
271-0000-311.10-10	T.I.F.A.	51,000-	28,240-	12,108-	129,029-	123,189-	96,864-	145,300-	22,111-	84.78
271-0000-311.20-00	TAXES-PERSONAL PROPERTY	3,710-	0	53,416	614,487	607,376	427,328	641,000	33,624	94.75
271-0000-311.20-05	PRIOR YEAR	39-	0	0	643-	5,432	0	0	5,432-	.00
271-0000-311.30-00	TAXES-COMM'L/IND FACILITY	0	0	2,583	3,048	1,544	20,664	31,000	29,456	4.98
271-0000-311.60-00	BROWNFIELD AUTHORITY	9,564-	4,949-	1,400-	16,756-	11,927-	11,200-	16,800-	4,873-	70.99
*	PROPERTY TAXES	12,695-	32,963-	526,407	6,129,212	6,719,598	4,211,256	6,316,900	402,698-	106.37
271-0000-319.30-00	DELINQUENT TAXES	36	175	0	184	1,888	0	0	1,888-	.00
*	PENALTIES & INT ON TAXES	36	175	0	184	1,888	0	0	1,888-	.00
271-0000-330.05-14	LOC COMM STABIL SHARE APP	0	0	138,161	595,714	546,023	1,105,288	1,657,935	1,111,912	32.93
*	INTERGOVERNMENTAL REVENUE	0	0	138,161	595,714	546,023	1,105,288	1,657,935	1,111,912	32.93
271-0000-361.10-05	INTEREST-CURRENT	0	0	17,237	147,028	116,131	137,896	206,848	90,717	56.14
*	INVESTMENT REVENUES	0	0	17,237	147,028	116,131	137,896	206,848	90,717	56.14
**	LIBRARY FUND	12,659-	32,788-	681,805	6,872,139	7,383,641	5,454,440	8,181,683	798,042	90.25
***	LIBRARY FUND	12,659-	32,788-	681,805	6,872,139	7,383,641	5,454,440	8,181,683	798,042	90.25

ACCOUNT NUMBER	PROJECT	ENCUMBRANCE	LIQUIDATED	OUTSTANDING	PROJECT
PO NUM	ENC DATE	VENDOR#/NAME	AMOUNT	AMOUNT	AMOUNT
2026	271-5100-721.34-90				
114358	7/08/2025	0011166 SHRED CORP INC	275.00	171.00	104.00
114362	7/08/2025	0008618 ROCKET ENTERPRISE INC	5,700.00	2,486.25	3,213.75
114573	7/15/2025	0003706 UNIQUE MANAGEMENT SERVICES INC	15,000.00	10,167.10	4,832.90
		ACCOUNT TOTAL	20,975.00	12,824.35	8,150.65
2026	271-5100-721.41-35				
114869	7/30/2025	0022815 D T E ENERGY - DETROIT EDISON	45,000.00	22,240.66	22,759.34
2026	271-5100-721.41-55				
114744	7/23/2025	0010294 CONSTELLATION NEWENERGY	16,371.10	13,107.48	3,263.62
2026	271-5100-721.43-01				
109627	7/01/2025	0014628 ERADICO PEST SERVICES	2,592.20	266.67	2,325.53
114485	7/10/2025	0014628 ERADICO PEST SERVICES	5,900.00	1,215.79	4,684.21
		ACCOUNT TOTAL	8,492.20	1,482.46	7,009.74
2026	271-5100-721.44-70				
114438	7/09/2025	0018018 GUARDIAN ALARM COMPANY	4,400.00	1,248.45	3,151.55
114442	7/09/2025	0009371 REDGUARD FIRE & SECURITY	4,372.00	2,781.00	1,591.00
		ACCOUNT TOTAL	8,772.00	4,029.45	4,742.55
2026	271-5100-721.53-00				
110668	7/01/2025	0004045 THE LIBRARY NETWORK	17,779.91	12,243.09	5,536.82
114245	7/03/2025	0013538 AT&T / SBS	1,000.00	195.31	804.69
116698	12/02/2025	0015578 COMCAST	3,994.14	2,112.44	1,881.70
		ACCOUNT TOTAL	22,774.05	14,550.84	8,223.21
2026	271-5100-721.55-00				
114359	7/08/2025	0014879 IMAGE PRINTING	4,000.00	982.00	3,018.00
2026	271-5100-721.60-35				
115244	8/19/2025	0017032 AMAZON BUSINESS	2,100.00	876.97	1,223.03
115640	9/12/2025	0017032 AMAZON BUSINESS	535.40		535.40
		ACCOUNT TOTAL	2,635.40	876.97	1,758.43
2026	271-5100-721.61-00				
114435	7/09/2025	0014441 LOWER HURON CHEMICAL & SUPPLY CO	17,500.00	9,293.18	8,206.82
115244	8/19/2025	0017032 AMAZON BUSINESS	25,000.00	19,239.12	5,760.88
115640	9/12/2025	0017032 AMAZON BUSINESS	2,222.68	1,378.39	844.29
		ACCOUNT TOTAL	44,722.68	29,910.69	14,811.99
2026	271-5100-721.74-70				
114360	7/08/2025	0012906 GREEN BRAIN COMICS	3,200.00	1,308.11	1,891.89
115200	8/15/2025	0016954 KANOPY INC	8,000.00	4,833.10	3,166.90
115243	8/19/2025	0013584 WT COX INFORMATION SERVICES	25,000.00	20,490.83	4,509.17
115244	8/19/2025	0017032 AMAZON BUSINESS	3,700.00	2,079.25	1,620.75
115284	8/22/2025	0016842 CRIMSON MULTIMEDIA	7,000.00	4,599.97	2,400.03
115285	8/22/2025	0031770 CENGAGE LEARNING INC	18,000.00	600.00	17,400.00
116597	11/20/2025	0003309 MIDWEST TAPE LLC	120,000.00	93,108.89	26,891.11
116598	11/20/2025	0006760 INGRAM LIBRARY SERVICE	120,000.00	13,385.71	106,614.29

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY26 Period 08 February	Prorated Budget Period 08	FY25 YTD EXPENSES	FY26 YTD EXPENSES	FY26 YTD Budget	Current Encumbrances	FY26 Adjusted BUDGET	Unencumbered Budget Remaining	% of Budget Expended % Elapsed 67%
LIBRARIES										
271-5100-721.10-10	SALARIES & WAGES, FULL TM	242,655	173,059	443,482	1,327,088	1,384,472	0	2,076,715	749,627	63.90
271-5100-721.10-20	WAGES, PART TIME/SEASONAL	92,986	74,570	164,317	523,712	596,560	0	894,851	371,139	58.53
271-5100-721.10-30	OVERTIME, FULL TIME	6,780	3,158	1,638	24,784	25,264	0	37,899	13,115	65.39
271-5100-721.10-40	OVERTIME, PART TIME/SEAS	0	0	0	34	0	0	0	34-	.00
271-5100-721.11-30	LONGEVITY PAY	8,000	3,140	4,000	39,300	25,120	0	37,680	1,620-	104.30
271-5100-721.21-05	HOSPITAL/MED. INSURANCE	39,680	23,600	86,917	223,484	188,800	0	283,204	59,720	78.91
271-5100-721.21-20	DENTAL INSURANCE	2,972	2,090	7,969	16,899	16,720	0	25,082	8,183	67.38
271-5100-721.21-25	DEATH/DISMEMBERMENT INS..	310	235	609	1,761	1,880	0	2,830	1,069	62.23
271-5100-721.21-30	LONG-TERM DISABILITY	381	240	906	2,128	1,920	0	2,889	761	73.66
271-5100-721.21-50	POST EMPLOYMNT HEALTH INS	11,553	9,023	54,130	66,294	72,184	0	108,280	41,986	61.22
271-5100-721.21-55	HOSP	3,938	2,515	9,625	21,813	20,120	0	30,187	8,374	72.26
271-5100-721.22-00	PICA/MEDICARE, CITY SHARE	25,437	17,562	45,012	140,635	140,496	0	210,747	70,112	66.73
271-5100-721.23-20	GENL EMPL REVISED (CH22)	27,597	24,235	166,200	193,664	193,880	0	290,826	97,162	66.59
271-5100-721.23-80	401A	13,094	8,564	22,897	71,316	68,512	0	102,776	31,460	69.39
271-5100-721.26-00	WORKERS COMP CONTRIB.	1,380	790	2,215	7,356	6,320	0	9,485	2,129	77.55
271-5100-721.27-00	CAR ALLOWANCE	57	166	972	2,026	1,328	0	2,000	26-	101.30
271-5100-721.30-25	EDP SOFTWARE SERVICE	1,383	13,979	104,182	126,529	111,832	0	167,755	41,226	75.42
271-5100-721.34-04	TECHNOLOGY SVC & BQPT	33,272	33,271	295,912	266,176	266,176	0	399,263	133,087	66.67
271-5100-721.34-85	CITY SERVICE FEE	17,171	17,171	133,496	137,368	137,368	0	206,056	68,688	66.67
271-5100-721.34-90	OTHER SERVICES	557	2,062	19,541	16,671	16,496	8,151	24,750	72-	67.36
271-5100-721.41-35	ELECTRIC CITY BUILDINGS	3,378	3,750	32,939	22,241	30,000	22,759	45,000	0	49.42
271-5100-721.41-55	FUEL CITY FACILITIES	7,396	2,500	4,584	13,355	20,000	3,264	30,000	13,381	44.52
271-5100-721.41-80	WATER & SEWAGE CITY BLDGS	442	1,333	5,211	7,665	10,664	0	16,000	8,335	47.91
271-5100-721.43-01	REP & MAINT, BUILDINGS	208	4,641	6,983	3,649	36,928	7,010	55,500	44,841	6.57
271-5100-721.43-32	PARKING LOT R & M	0	266	0	0	2,128	0	3,200	3,200	.00
271-5100-721.43-60	OPERATING EQUIPMENT R & M	370	1,833	17,814	11,265	14,664	0	22,000	10,735	51.20
271-5100-721.43-80	OFFICE EQUIPMENT R & M	0	183	1,201	1,138	1,464	0	2,200	1,062	51.73
271-5100-721.43-82	COPIERS R & M	0	1,262	3,380	10,159	5,451	0	10,500	341	96.75
271-5100-721.44-70	ALARM SYSTEM RENTALS	0	679	6,310	4,029	5,432	4,743	8,150	622-	49.44
271-5100-721.51-00	COMMUNITY PROMOTION	753	2,016	8,061	12,292	16,128	0	24,200	11,908	50.79
271-5100-721.52-10	GENERAL INSURANCE	12,305	12,305	80,944	98,440	98,440	0	147,664	49,224	66.66
271-5100-721.53-00	COMMUNICATIONS, TELE SERV	820	4,508	6,437	18,589	36,064	8,223	54,101	27,289	34.36
271-5100-721.55-00	PRINTING & BINDING	0	416	1,940	982	3,328	3,018	5,000	1,000	19.64
271-5100-721.58-10	STAFF TRAINING & TRAV EXP	0	1,633	9,046	7,017	13,064	0	19,600	12,583	35.80
271-5100-721.60-20	POSTAGE	37	208	199	189	1,664	0	2,500	2,311	7.56
271-5100-721.60-35	EDP SUPP/SOFTWARE-NON CAPL	353	416	757	1,962	3,328	1,758	5,000	1,280	39.24
271-5100-721.61-00	OPERATING SUPPLIES	5,258	6,983	32,377	55,042	55,864	14,812	83,800	13,946	65.68
271-5100-721.61-01	CHILDREN'S SERVICES	0	416	1,111	1,782	3,328	0	5,000	3,218	35.64
271-5100-721.61-03	YOUNG ADULT SERVICES	0	250	69	0	2,000	0	3,000	3,000	.00
271-5100-721.61-90	EQUIPMENT - NON CAPITAL	0	2,989	5,958	6,859	23,912	0	35,875	29,016	19.12
271-5100-721.65-00	MEMBERSHIPS	0	583	740	740	4,664	0	7,000	6,260	10.57
271-5100-721.68-79	CREDIT CARD SVC FEES	272	291	1,896	2,100	2,328	0	3,500	1,400	60.00
271-5100-721.68-80	LICENSES, FEES & PERMITS	10	432	2,508	4,270	3,456	0	5,190	920	82.27
271-5100-721.74-20	OPERIG EQUIP MACH & EQUIP	6,498	630	0	6,498	3,780	0	6,300	198-	103.14
271-5100-721.74-50	OPERIG EQUIP DATA PROCESS	0	388-	0	0	1,541	0	0	0	.00
271-5100-721.74-60	FURNITURE & OFFICE EQUIP	3,650	794	0	3,650	4,764	0	7,943	4,293	45.95
271-5100-721.74-70	LIBRARY MATERIALS	43,907	46,666	330,900	226,442	373,328	201,010	560,000	132,548	40.44

REPORT OF EXPENSES COMPARED TO BUDGET
 FOR FY 2026 PERIOD 08 (FEBRUARY 2026)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY26 Period 08 February	Prorated Budget Period 08	FY25 YTD EXPENSES	FY26 YTD EXPENSES	FY26 YTD Budget	Current Encumbrances	FY26 Adjusted BUDGET	Unencumbered Budget Remaining	% of Budget Expended % Elapsed 67%
271-5100-721.99-01	GENERAL FUND	200-	200-	1,600-	1,600-	1,600-	0	2,400-	800-	66.67
*		614,661	506,825	2,123,788	3,727,793	4,051,552	274,748	6,079,098	2,076,557	61.32
271-5100-980.44-04	FACILITY LEASE	54,731	54,731	453,954	437,849	437,848	0	656,773	218,924	66.67
271-5100-980.96-34	FACILITIES FUND	43,230	70,788	1,744,964	345,840	566,304	0	849,463	503,623	40.71
271-5100-980.96-80	EMPLOYEE INSURANCE FUND	0	7,500	92,400	90,000	60,000	0	90,000	0	100.00
*		97,961	133,019	2,291,318	873,689	1,064,152	0	1,596,236	722,547	54.73
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**	LIBRARIES	712,622	639,844	4,415,106	4,601,482	5,115,704	274,748	7,675,334	2,799,104	59.95
***	LIBRARIES	712,622	639,844	4,415,106	4,601,482	5,115,704	274,748	7,675,334	2,799,104	59.95
****	LIBRARY FUND	767,944	709,049	4,638,425	4,937,520	5,669,344	287,138	8,505,996	3,281,338	58.05

REPORT OF REVENUE COMPARED TO BUDGET
 FOR FY2026 PERIOD 08 (FEBRUARY 2026)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY25 Period 08 February	FY26 Period 08 February	Prorated Budget Period 08	FY25 YTD REVENUE	FY26 YTD REVENUE	FY26 YTD BUDGET	FY26 Estimated Revenue BUDGET	Unrealized/ Overrealized- Revenue	% of Budget Realized % Elapsed 67%
HISTORICAL COMMISSION										
HISTORICAL COMMISSION										
271-5000-330.01-90	OTHER	0	0	833	0	0	6,664	10,000	10,000	.00
*	INTERGOVERNMENTAL REVENUE	0	0	833	0	0	6,664	10,000	10,000	.00
271-5000-347.65-05	MUSEUM MEMBERSHIPS-INDIV	250	400	333	1,575	3,380	2,664	4,000	620	84.50
271-5000-347.70-55	OTHER	120-	0	20	0	0	160	250	250	.00
271-5000-347.70-63	MUSEUM COLLECTION	0	30	83	0	40	664	1,000	960	4.00
271-5000-347.90-00	OTHER	50	0	1,206	717	4,078	9,648	14,476	10,398	28.17
*	CULTURE/RECREATION	180	430	1,642	2,292	7,498	13,136	19,726	12,228	38.01
271-5000-365.90-00	DONATIONS FROM PRIV SOURC	0	200	833	11,443	12,230	6,664	10,000	2,230-	122.30
*	CONTRIBUTIONS	0	200	833	11,443	12,230	6,664	10,000	2,230-	122.30

**	HISTORICAL COMMISSION	180	630	3,308	13,735	19,728	26,464	39,726	19,998	49.66
***	HISTORICAL COMMISSION	180	630	3,308	13,735	19,728	26,464	39,726	19,998	49.66

REPORT INCLUDES UNPOSTED AMOUNTS

				ENCUMBRANCE	LIQUIDATED	OUTSTANDING	
				AMOUNT	AMOUNT	AMOUNT	PROJECT
ACCOUNT NUMBER	PROJECT						
PO NUM	ENC DATE	VENDOR#/NAME					
2026	271-5000-711.30-90						
106184	7/01/2025	0013106 MIKE J TATE		6,600.00	3,000.00	3,600.00	
2026	271-5000-711.41-35						
114869	8/05/2025	0022815 D T E ENERGY - DETROIT EDISON		13,000.00	6,763.17	6,236.83	
2026	271-5000-711.41-80						
114868	7/30/2025	0016020 CITY OF DEARBORN		1,300.00		1,300.00	
2026	271-5000-711.43-01						
115287	8/22/2025	0083135 TRIO MILLWORKS LLC		79.58		79.58	
2026	271-5000-711.53-00						
114245	7/03/2025	0013538 AT&T / SBS		250.00	77.57	172.43	
116698	12/02/2025	0015578 COMCAST		5,225.76	4,225.28	1,000.48	
		ACCOUNT TOTAL		5,475.76	4,302.85	1,172.91	
DEPT/DIV TOTAL				26,455.34	14,066.02	12,389.32	

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY26 Period 08 February	Prorated Budget Period 08	FY25 YTD EXPENSES	FY26 YTD EXPENSES	FY26 YTD Budget	Current Encumbrances	FY26 Adjusted BUDGET	Unencumbered Budget Remaining	% of Budget Expended % Elapsed 67%
HISTORICAL COMMISSION										
271-5000-711.10-10	SALARIES & WAGES, FULL TM	18,445	13,271	32,558	102,855	106,168	0	159,260	56,405	64.58
271-5000-711.10-20	WAGES, PART TIME/SEASONAL	7,712	8,731	15,555	41,185	69,848	0	104,774	63,589	39.31
271-5000-711.10-30	OVERTIME, FULL TIME	0	119	0	1,065	952	0	1,439	374	74.01
271-5000-711.10-40	OVERTIME, PART TIME/SEAS	0	122	0	0	976	0	1,473	1,473	.00
271-5000-711.21-05	HOSPITAL/MED.INSURANCE	2,538	1,538	4,879	14,382	12,304	0	18,464	4,082	77.89
271-5000-711.21-20	DENTAL INSURANCE	148	110	349	840	880	0	1,327	487	63.30
271-5000-711.21-25	DEATH/DISMEMBERMENT INS..	25	18	41	140	144	0	222	82	63.06
271-5000-711.21-30	LONG-TERM DISABILITY	42	29	92	239	232	0	348	109	68.68
271-5000-711.21-50	POST EMPLOYMNT HEALTH INS	224	224	3,352	1,792	1,792	0	2,693	901	66.54
271-5000-711.21-55	HCSP	563	377	1,250	3,188	3,016	0	4,527	1,339	70.42
271-5000-711.22-00	PTCA/MEDICARE, CITY SHARE	1,930	1,676	3,585	10,833	13,408	0	20,115	9,282	53.86
271-5000-711.23-20	GENL EMPL REVISED (CH22)	1,874	1,874	14,464	14,992	14,992	0	22,493	7,501	66.65
271-5000-711.23-80	401A	1,063	720	1,758	6,004	5,760	0	8,649	2,645	69.42
271-5000-711.26-00	WORKERS COMP CONTRIB.	31	14	31	193	112	0	174	19-	110.92
271-5000-711.30-90	OTHER PROF. SERVICES	600	2,052	10,075	9,000	16,416	3,600	24,624	12,024	36.55
271-5000-711.34-04	TECHNOLOGY SVC & RCPT	1,534	1,533	15,175	13,895	12,264	0	18,406	4,511	75.49
271-5000-711.34-80	PROGRAM SERVICES	0	83	276	0	664	0	1,000	1,000	.00
271-5000-711.41-35	ELECTRIC CITY BUILDINGS	1,360	1,125	0	6,763	9,000	6,237	13,500	500	50.10
271-5000-711.41-55	FUEL CITY FACILITIES	0	750	0	0	6,000	0	9,000	9,000	.00
271-5000-711.41-80	WATER & SEWAGE CITY BLDGS	0	583	350	0	4,664	1,300	7,000	5,700	.00
271-5000-711.43-01	REP & MAINT, BUILDINGS	0	500	821	2,125	4,000	80	6,000	3,795	35.42
271-5000-711.43-15	GROUNDS MAINTENANCE	30	225	150	210	1,800	0	2,700	2,490	7.78
271-5000-711.43-60	OPERATING EQUIPMENT R & M	0	58	0	47	464	0	700	653	6.71
271-5000-711.43-64	MUSEUM COLLECTION R & M	563	233	1,762	976	1,864	0	2,800	1,824	34.86
271-5000-711.43-82	COPIERS R & M	0	66	58	0	528	0	800	800	.00
271-5000-711.52-10	GENERAL INSURANCE	321	320	4,480	2,568	2,560	0	3,848	1,280	66.74
271-5000-711.53-00	COMMUNICATIONS, TELE SERV	1,790	417	6,282	16,375	3,336	1,173	5,014	12,534-	326.59
271-5000-711.55-00	PRINTING & BINDING	0	750	4,853	4,408	6,000	0	9,000	4,592	48.98
271-5000-711.58-10	STAFF TRAINING & TRAV EXP	200	104	265	500	832	0	1,250	750	40.00
271-5000-711.60-10	OFFICE SUPPLIES	0	166	405	1,866	1,328	0	2,000	134	93.30
271-5000-711.60-20	POSTAGE	68	166	51	1,225	1,328	0	2,000	775	61.25
271-5000-711.61-00	OPERATING SUPPLIES	109	166	914	294	1,328	0	2,000	1,706	14.70
271-5000-711.61-90	EQUIPMENT - NON CAPITAL	0	8	0	0	64	0	100	100	.00
271-5000-711.62-00	REPAIR & MAINT SUPPLIES	882	100	782	1,101	800	0	1,200	99	91.75
271-5000-711.65-00	MEMBERSHIPS	242	66	100	418	528	0	800	382	52.25
271-5000-711.68-80	LICENSES, FEES & PERMITS	0	27	0	0	216	0	330	330	.00
*		42,293	38,321	124,712	259,481	306,568	12,390	460,030	188,159	56.41
271-5000-980.44-04	FACILITY LEASE	2,665	2,664	27,769	21,319	21,312	0	31,978	10,659	66.67
271-5000-980.96-34	FACILITIES FUND	0	6,667	28,020	0	53,336	0	80,000	80,000	.00
*		2,665	9,331	55,789	21,319	74,648	0	111,978	90,659	19.04
**	HISTORICAL COMMISSION	44,957	47,652	180,501	280,800	381,216	12,390	572,008	278,818	49.09
***	HISTORICAL COMMISSION	44,957	47,652	180,501	280,800	381,216	12,390	572,008	278,818	49.09