DEARBORN PUBLIC LIBRARY
LIBRARY COMMISSION MEETING AGENDA
Henry Ford Centennial Library - Room 111
Wednesday, November 18, 2026
5:00 pm

I. Call to Order

II. Public Comment

III. Conflict of Interest Disclosure

IV. Approval of Minutes - October 14, 2026 regular meeting

V. Approval of Agenda

VI. Consent Agenda
   A. Historical Museum Report
   B. Director's Report

VII. Financial Report

VIII. New Business
   A. Rates & Fees
   B. Display & Exhibit Policy
   C. Museum Strategic Planning
   D. Staffing and Library Hours

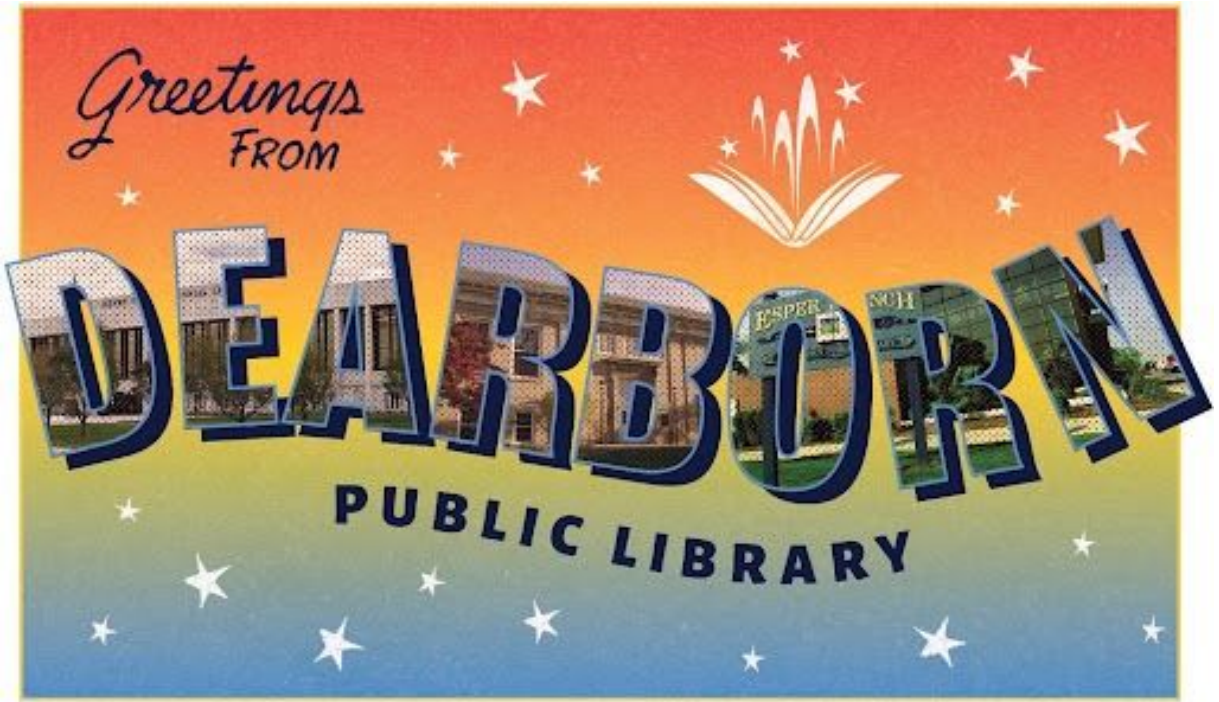
IX. Old Business
   A. Bryant and Esper Renovations Update
   B. PastPerfect Software

X. Public Comment

XI. Next Meeting - January 13, 2027

XII. Adjournment

Director’s Report
November 2026



Strategic & Operational Wins

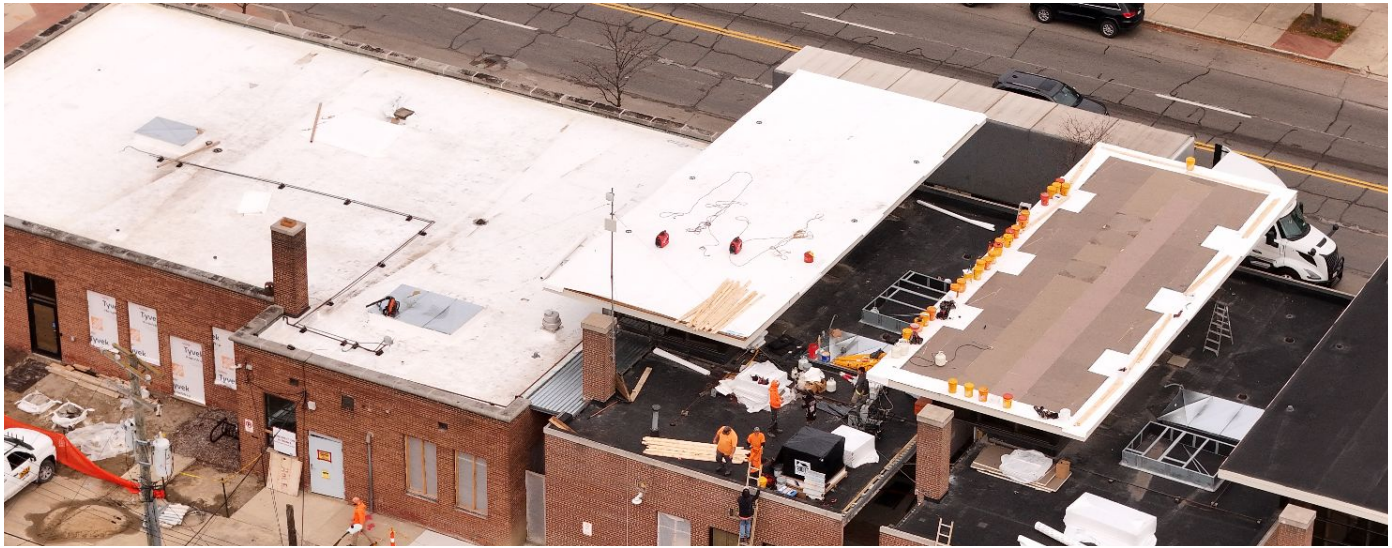
The Library had a busy and successful month,
serving patrons both in the building and out in the community.

- **Community Engagement:** The Bestsellers Book Club welcomed 12 participants for a moving discussion of *James* by Percival Everett, which sparked deep engagement—with one participant even calling the read “life-changing”; while the Spice Exchange program nearly ran out of its ~200 recipe-and-sample kits early in the month.
- **Cataloging Improvements:** To improve searchability, anime cataloging was streamlined. By consolidating subject headings, patrons can now find anime television series much more easily in the library catalog.
- **Youth & Family Support:** The Homework Help program expanded to 35 students this month. Families and students are building strong rapport with the volunteer tutors, solidifying the program as a trusted community resource.
- **Interactive Programs:** All 13 participants across three teams successfully escaped the "Dungeon Crawler" escape room. Post-event feedback was 100% positive, with several attendees requesting future escape room programming.

Bryant and Esper Branch Modernization

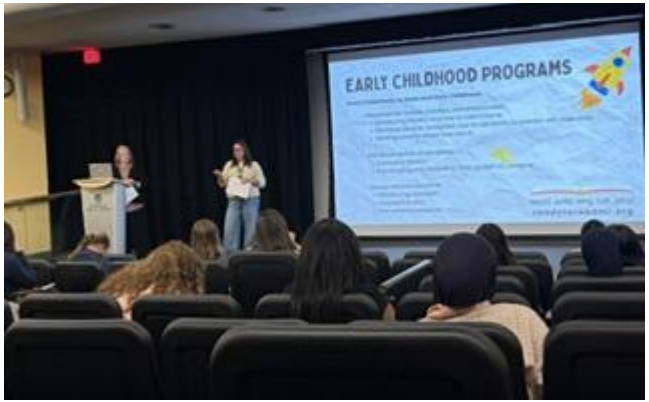
Progress continues at both branches. Framework for new rooms is being done at Bryant and a new roof is being installed at Esper.

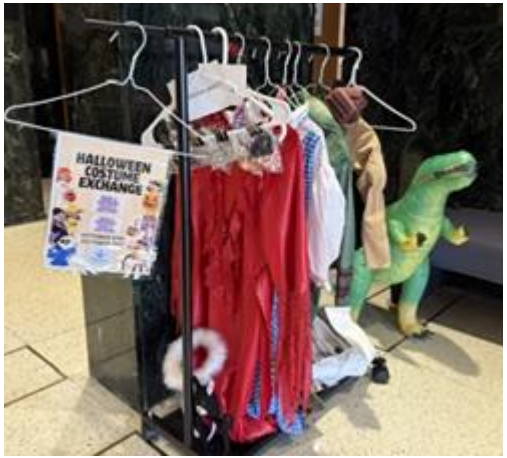




Growth & Community Impact

From speaking to UM-Dearborn students about applying child development principles in a library setting to watching patrons carve their very first pumpkins, it was a busy, fulfilling month! The Youth Services Department also grew by two new staff members, both of whom have completed their onboarding. Plus, the library helped community members save on Halloween by giving away approximately 40 outfits through a costume exchange.









Outreach

October was an incredible month for community outreach! The Library was out and about all month, connecting with people of all ages at events throughout the city.









Technical Services

The **Automation, Circulation, and Processing Departments** continue to experience steady growth and operational progress:

Automation: Overhauled the inventory and invoice tracking systems for the SparkLab and implemented an updated 3D printing workflow. Meanwhile, the DLab served 18 patrons, processing drop-offs for 88 video files, 30 audio files, and 1,443 scans for format conversion.

Circulation: Maintained high-quality customer service while leveraging hourly traffic analytics to refine scheduling and service parameters; balancing daily patron support with special projects and seasonal decor.

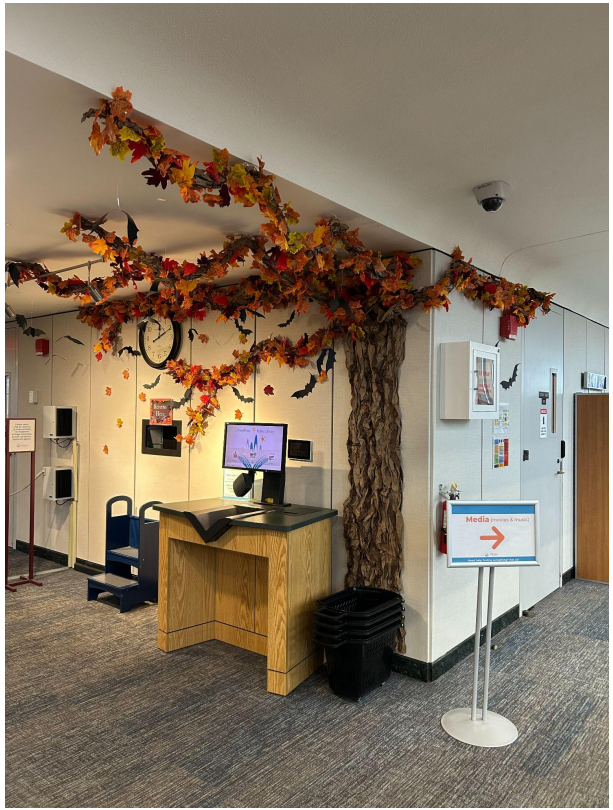
Processing: Added 477 new items to the collection this month and began onboarding a new vendor to establish the opening day collection for Esper.

SparkLab Activity:

- 6 new patrons registered for SparkLab access
- 13 sign-ins were recorded at the makerspace
- 22 patrons visited the SparkLab to look around
- Equipment usage included:
    - 20 machine uses
    - 6 submitted 3D print requests
    - 6 completed 3D prints
    - 12 paid services

Community Connection

Library visitors love seeing the library transformed for each season. The decorated interior dropbox is a particular favorite among young children, making book returns a fun highlight of their visit.



PO BALANCES BY GL NUMBER FOR CITY OF DEARBORN

POST DATES 07/01/2025 - 10/31/2026
STATUS: ALL PO STATE: PURCHASE ORDERS

(Using Invoice Details)

Fund	GL Number	PO/Req #	Vendor Code	Vendor Name	Orig Amt	Amt Rel	Balance
271							
	271-5000-711.30-90						
		Purchase Order					
	09/24/2026	P121331	13106	MIKE J TATE	600.00	600.00	0.00
	09/24/2026	P121331	13106	MIKE J TATE	600.00	0.00	600.00
	09/24/2026	P121331	13106	MIKE J TATE	600.00	0.00	600.00
	09/24/2026	P121331	13106	MIKE J TATE	600.00	0.00	600.00
	09/24/2026	P121331	13106	MIKE J TATE	600.00	0.00	600.00
	09/24/2026	P121331	13106	MIKE J TATE	600.00	0.00	600.00
	09/24/2026	P121331	13106	MIKE J TATE	600.00	0.00	600.00
	09/24/2026	P121331	13106	MIKE J TATE	600.00	0.00	600.00
	09/24/2026	P121331	13106	MIKE J TATE	600.00	0.00	600.00
	09/24/2026	P121331	13106	MIKE J TATE	600.00	0.00	600.00
	09/24/2026	P121331	13106	MIKE J TATE	600.00	0.00	600.00
	Purchase Order TOTALS FOR ACCOUNT:				7,200.00	600.00	6,600.00
	271-5000-711.30-90 TOTALS:				7,200.00	600.00	6,600.00
	271-5000-711.41-35						
		Purchase Order					
	08/13/2026	P120538	22815	D T E ENERGY - DETROIT EDISON	10,000.00	3,255.71	6,744.29
	Purchase Order TOTALS FOR ACCOUNT:				10,000.00	3,255.71	6,744.29
	271-5000-711.41-35 TOTALS:				10,000.00	3,255.71	6,744.29
	271-5000-711.41-80						
		Purchase Order					
	08/07/2026	P120382	16020	CITY OF DEARBORN	1,300.00	1,300.00	0.00
	Purchase Order TOTALS FOR ACCOUNT:				1,300.00	1,300.00	0.00
	271-5000-711.41-80 TOTALS:				1,300.00	1,300.00	0.00
	271-5000-711.43-01						
		Purchase Order					
	07/31/2026	P120175	90705	WYANDOTTE ELECTRIC SUPPLY CO	623.25	0.00	623.25
	Purchase Order TOTALS FOR ACCOUNT:				623.25	0.00	623.25
	271-5000-711.43-01 TOTALS:				623.25	0.00	623.25
	271-5000-711.53-00						
		Purchase Order					
	08/05/2026	P120270	15578	COMCAST	3,335.76	1,071.50	2,264.26
	08/05/2026	P120270	15578	COMCAST	6,678.24	2,145.15	4,533.09
	08/05/2026	P120270	15578	COMCAST	3,335.80	1,071.50	2,264.30
	08/05/2026	P120270	15578	COMCAST	3,338.52	1,071.94	2,266.58
	Purchase Order TOTALS FOR ACCOUNT:				16,688.32	5,360.09	11,328.23
	271-5000-711.53-00 TOTALS:				16,688.32	5,360.09	11,328.23
	271-5100-721.34-90						

Fund	GL Number	PO/Req #	Vendor Code	Vendor Name	Orig Amt	Amt Rel	Balance
271							
	271-5100-721.34-90						
		Purchase Order					
	07/08/2025	114362	8618	ROCKET ENTERPRISE INC	3,213.75	375.00	2,838.75
	03/05/2026	117720	6968	D/A CENTRAL INC	3,710.00	0.00	3,710.00
	07/01/2026	P119415	11166	SHRED CORP INC	275.00	84.00	191.00
	07/01/2026	P119427	8618	ROCKET ENTERPRISE INC	5,700.00	3,472.50	2,227.50
	07/01/2026	P119602	3706	UNIQUE MANAGEMENT SERVICES	15,000.00	8,284.71	6,715.29
	09/14/2026	P121084	4045	THE LIBRARY NETWORK	2,500.00	625.00	1,875.00
	Purchase Order TOTALS FOR ACCOUNT:				30,398.75	12,841.21	17,557.54
	271-5100-721.34-90 TOTALS:				30,398.75	12,841.21	17,557.54
	271-5100-721.41-35						
		Purchase Order					
	08/13/2026	P120538	22815	D T E ENERGY - DETROIT EDISON	32,000.00	2,310.35	29,689.65
	Purchase Order TOTALS FOR ACCOUNT:				32,000.00	2,310.35	29,689.65
	271-5100-721.41-35 TOTALS:				32,000.00	2,310.35	29,689.65
	271-5100-721.41-55						
		Purchase Order					
	08/07/2026	P120381	10294	CONSTELLATION NEWENERGY	30,000.00	757.62	29,242.38
	Purchase Order TOTALS FOR ACCOUNT:				30,000.00	757.62	29,242.38
	271-5100-721.41-55 TOTALS:				30,000.00	757.62	29,242.38
	271-5100-721.41-80						
		Purchase Order					
	08/07/2026	P120382	16020	CITY OF DEARBORN	6,000.00	4,807.12	1,192.88
	Purchase Order TOTALS FOR ACCOUNT:				6,000.00	4,807.12	1,192.88
	271-5100-721.41-80 TOTALS:				6,000.00	4,807.12	1,192.88
	271-5100-721.43-01						
		Purchase Order					
	07/10/2025	114485	14628	ERADICO PEST SERVICES AN EHRLICH CO	846.90	363.69	483.21
	07/10/2025	114485	14628	ERADICO PEST SERVICES AN EHRLICH CO	920.00	298.67	621.33
	07/10/2025	114485	14628	ERADICO PEST SERVICES AN EHRLICH CO	694.96	245.29	449.67
	07/10/2025	114485	14628	ERADICO PEST SERVICES AN EHRLICH CO	176.97	80.58	96.39
	07/10/2025	114485	14628	ERADICO PEST SERVICES AN EHRLICH CO	179.10	0.00	179.10
	07/10/2025	114485	14628	ERADICO PEST SERVICES AN EHRLICH CO	80.59	48.46	32.13
	07/10/2025	114485	14628	ERADICO PEST SERVICES AN EHRLICH CO	1,612.00	288.85	1,323.15
	07/01/2026	P119416	14628	ERADICO PEST SERVICES AN EHRLICH CO	3,500.00	582.96	2,917.04
	Purchase Order TOTALS FOR ACCOUNT:				8,010.52	1,908.50	6,102.02
	271-5100-721.43-01 TOTALS:				8,010.52	1,908.50	6,102.02
	271-5100-721.44-70						
		Purchase Order					
	07/01/2026	P119601	18018	GUARDIAN ALARM COMPANY	4,400.00	2,641.65	1,758.35

Fund	GL Number	PO/Req #	Vendor Code	Vendor Name	Orig Amt	Amt Rel	Balance
271							
	271-5100-721.44-70						
		Purchase Order					
	07/01/2026	P119722	9371	REDGUARD FIRE & SECURITY	4,372.00	3,484.00	888.00
	Purchase Order TOTALS FOR ACCOUNT:				8,772.00	6,125.65	2,646.35
	271-5100-721.44-70 TOTALS:				8,772.00	6,125.65	2,646.35
	271-5100-721.53-00						
		Purchase Order					
	08/05/2026	P120270	15578	COMCAST	3,335.80	1,071.50	2,264.30
	Purchase Order TOTALS FOR ACCOUNT:				3,335.80	1,071.50	2,264.30
	271-5100-721.53-00 TOTALS:				3,335.80	1,071.50	2,264.30
	271-5100-721.55-00						
		Purchase Order					
	07/01/2026	P119519	14879	IMAGE PRINTING	4,000.00	680.00	3,320.00
	Purchase Order TOTALS FOR ACCOUNT:				4,000.00	680.00	3,320.00
	271-5100-721.55-00 TOTALS:				4,000.00	680.00	3,320.00
	271-5100-721.60-35						
		Purchase Order					
	08/19/2025	115244	17032	AMAZON BUSINESS	1,185.48	417.41	768.07
	09/12/2025	115640	17032	AMAZON BUSINESS	137.45	0.00	137.45
	09/12/2025	115640	17032	AMAZON BUSINESS	113.14	0.00	113.14
	09/12/2025	115640	17032	AMAZON BUSINESS	284.81	0.00	284.81
	Purchase Order TOTALS FOR ACCOUNT:				1,720.88	417.41	1,303.47
	271-5100-721.60-35 TOTALS:				1,720.88	417.41	1,303.47
	271-5100-721.61-00						
		Purchase Order					
	08/19/2025	115244	17032	AMAZON BUSINESS	1,479.03	1,479.03	0.00
	09/12/2025	115640	17032	AMAZON BUSINESS	78.44	0.00	78.44
	09/12/2025	115640	17032	AMAZON BUSINESS	19.47	0.00	19.47
	09/12/2025	115640	17032	AMAZON BUSINESS	19.95	0.00	19.95
	09/12/2025	115640	17032	AMAZON BUSINESS	726.43	0.00	726.43
	05/01/2026	P118329	34470	W W GRAINGER INC	775.85	765.01	10.84
	07/01/2026	P119690	14441	LOWER HURON CHEMICAL & SUPPLY CO	8,000.00	2,716.53	5,283.47
	Purchase Order TOTALS FOR ACCOUNT:				11,099.17	4,960.57	6,138.60
	271-5100-721.61-00 TOTALS:				11,099.17	4,960.57	6,138.60
	271-5100-721.61-90						
		Purchase Order					
	03/12/2026	117800	1440	C D W GOVERNMENT	2,017.48	2,008.95	8.53
	Purchase Order TOTALS FOR ACCOUNT:				2,017.48	2,008.95	8.53
	271-5100-721.61-90 TOTALS:				2,017.48	2,008.95	8.53

PO BALANCES BY GL NUMBER FOR CITY OF DEARBORN

POST DATES 07/01/2025 - 10/31/2026
STATUS: ALL PO STATE: PURCHASE ORDERS

(Using Invoice Details)

Fund	GL Number	PO/Req #	Vendor Code	Vendor Name	Orig Amt	Amt Rel	Balance
271							
	271-5100-721.74-70						
		Purchase Order					
	08/19/2025	115244	17032	AMAZON BUSINESS	1,553.52	734.41	819.11
	11/20/2025	116598	6760	INGRAM LIBRARY SERVICE	96,010.10	49,204.36	46,805.74
	11/20/2025	116600	10799	OVERDRIVE INC	34,686.89	13,048.44	21,638.45
	07/09/2026	P119731	12906	GREEN BRAIN COMICS	2,200.00	690.85	1,509.15
	10/28/2026	P121983	6760	INGRAM LIBRARY SERVICE	2,433.58	0.00	2,433.58
	Purchase Order TOTALS FOR ACCOUNT:				136,884.09	63,678.06	73,206.03
	271-5100-721.74-70 TOTALS:				136,884.09	63,678.06	73,206.03
FUND 271 TOTALS:					310,050.26	112,082.74	197,967.52
Report Total:					310,050.26	112,082.74	197,967.52

EXPENDITURE TO BUDGET FOR CITY OF DEARBORN

Balance As Of 10/31/2026

GL Number	Description	25-26 Original Budget	26-27 Original Budget	Monthly Allocation For Period 10/31/2025	Monthly Allocation For Period 10/31/2026	End Balance 06/30/2026	26-27 Amended Budget	YTD Balance 10/31/2026	Activity For 10/31/2026	Encumbrance 10/31/2026	Available Balance 10/31/2026	% Bdgt Used
Fund: 271 LIBRARY FUND												
Account Category: Revenues												
Department: 0000												
271-0000-311.10-00	PROPERTY TAXES / TAXES-REAL PROPERTY	5,787,000.00	8,323,930.00	482,250.00	0.00	6,234,162.36	8,323,930.00	8,445,823.89	(15.59)	0.00	(121,893.89)	101.46
271-0000-311.10-05	TAXES-REAL PROPERTY / WAYNE COUNTY C	20,000.00	20,000.00	1,666.00	0.00	10,627.17	20,000.00	1,574.71	718.03	0.00	18,425.29	7.87
271-0000-311.10-10	TAXES-REAL PROPERTY / T.I.F.A.	(145,300.00)	(136,800.00)	(12,108.00)	0.00	(144,399.58)	(136,800.00)	(140,483.98)	(140,483.98)	0.00	3,683.98	102.69
271-0000-311.20-00	PROPERTY TAXES / TAXES-PERSONAL PROP	641,000.00	624,000.00	53,416.00	0.00	607,375.75	624,000.00	827,748.00	0.00	0.00	(203,748.00)	132.65
271-0000-311.20-05	TAXES-PERSONAL PROPERTY / PRIOR YEAR	0.00	2,000.00	0.00	0.00	5,208.21	2,000.00	(1,442.80)	0.00	0.00	3,442.80	(72.14)
271-0000-311.30-00	PROPERTY TAXES / TAXES-COMM'L/IND FA	31,000.00	30,000.00	2,583.00	0.00	1,544.46	30,000.00	1,843.09	0.00	0.00	28,156.91	6.14
271-0000-311.60-00	PROPERTY TAXES / BROWNFIELD AUTHORIT	(16,800.00)	(9,400.00)	(1,400.00)	0.00	(16,716.74)	(9,400.00)	(34,922.46)	(34,922.46)	0.00	25,522.46	371.52
271-0000-319.30-00	PENALTIES & INT ON TAXES / DELINQUEN	0.00	300.00	0.00	0.00	2,214.77	300.00	60.02	22.49	0.00	239.98	20.01
271-0000-330.05-14	STATE SHARED REVENUE / LOC COMM STAB	1,657,935.00	1,739,394.00	138,161.00	0.00	1,857,250.89	1,739,394.00	518,826.85	518,826.85	0.00	1,220,567.15	29.83
271-0000-361.10-05	INTEREST / INTEREST-CURRENT	206,848.00	181,748.00	17,237.00	0.00	223,790.76	181,748.00	41,112.45	10,769.76	0.00	140,635.55	22.62
271-0000-361.10-40	INTEREST / LEASES / GASB 87	0.00	0.00	0.00	0.00	696.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 0000		8,181,683.00	10,775,172.00	681,805.00	0.00	8,781,754.05	10,775,172.00	9,660,139.77	354,915.10	0.00	1,115,032.23	89.65
Total For Department		8,181,683.00	10,775,172.00	681,805.00	0.00	8,781,754.05	10,775,172.00	9,660,139.77	354,915.10	0.00	1,115,032.23	89.65
Department: 5000 HISTORICAL COMMISSION-HISTORICAL COMMISS												
271-5000-330.01-90	FEDERAL / OTHER	10,000.00	10,000.00	833.00	0.00	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00
271-5000-347.65-05	HISTORICAL MUSEUM / MUSEUM MEMBERSHI	4,000.00	4,000.00	333.00	0.00	4,080.00	4,000.00	750.00	125.00	0.00	3,250.00	18.75
271-5000-347.70-55	SALES / OTHER	250.00	250.00	20.00	0.00	0.00	250.00	0.00	0.00	0.00	250.00	0.00
271-5000-347.70-63	SALES / MUSEUM COLLECTION	1,000.00	500.00	83.00	0.00	70.00	500.00	30.00	30.00	0.00	470.00	6.00
271-5000-347.90-00	CULTURE/RECREATION / OTHER	14,476.00	8,176.00	1,206.00	0.00	10,380.00	8,176.00	8,775.00	6,035.00	0.00	(599.00)	107.33
271-5000-365.90-00	CONTRIBUTIONS / DONATIONS FROM PRIV	10,000.00	10,000.00	833.00	0.00	13,129.60	10,000.00	15.00	0.00	0.00	9,985.00	0.15
Total Dept 5000 - HISTORICAL COMMISSION-HISTORICAL COMMISS		39,726.00	32,926.00	3,308.00	0.00	27,659.60	32,926.00	9,570.00	6,190.00	0.00	23,356.00	29.07
Total For Department HISTORICAL COMMISSION-HISTORICAL COMMISS		39,726.00	32,926.00	3,308.00	0.00	27,659.60	32,926.00	9,570.00	6,190.00	0.00	23,356.00	29.07
Department: 5100 LIBRARIES-LIBRARIES												
271-5100-330.01-90	FEDERAL / OTHER	0.00	0.00	0.00	0.00	0.00	1,496.00	1,474.31	0.00	0.00	21.69	98.55
271-5100-330.04-30	STATE / CULTURE & RECREATION	112,000.00	112,000.00	9,333.00	0.00	119,541.26	137,000.00	0.00	0.00	0.00	137,000.00	0.00
271-5100-330.07-12	LOCAL GOVERNMENT / WAYNE CO-LIBR PEN	100,844.00	101,833.00	8,403.00	0.00	359,994.82	101,833.00	136,370.24	0.00	0.00	(34,537.24)	133.92
271-5100-341.80-35	NON-RESIDENT FULL SERVICE / LIBRARY	500.00	500.00	41.00	0.00	1,837.97	500.00	200.00	100.00	0.00	300.00	40.00
271-5100-341.80-40	NON-RESIDENT FULL SERVICE / COPIER/N	23,000.00	15,000.00	1,916.00	0.00	25,982.48	15,000.00	7,854.65	2,747.15	0.00	7,145.35	52.36
271-5100-351.40-00	FINES / LATE LIBRARY MATERIALS	10,000.00	10,000.00	833.00	0.00	10,518.71	10,000.00	3,704.98	2,003.96	0.00	6,295.02	37.05
271-5100-363.10-01	LEASES / CHAMBER OF COMMERCE	0.00	0.00	0.00	0.00	(1,003.00)	0.00	0.00	0.00	0.00	0.00	0.00
271-5100-363.20-05	FACILITIES / LIBRARY ROOMS	500.00	2,500.00	41.00	0.00	2,043.55	2,500.00	1,030.00	755.00	0.00	1,470.00	41.20
271-5100-365.90-00	CONTRIBUTIONS / DONATIONS FROM PRIV	500.00	500.00	41.00	0.00	1,408.26	500.00	172.92	0.00	0.00	327.08	34.58
271-5100-366.80-00	REIMBURSEMENTS / OPERATING EXPENSES	20,000.00	16,000.00	1,666.00	0.00	17,613.08	16,000.00	234.65	0.00	0.00	15,765.35	1.47
271-5100-369.90-00	MISCELLANEOUS / OTHER	800.00	900.00	66.00	0.00	3,533.24	900.00	279.67	90.00	0.00	620.33	31.07
271-5100-369.90-02	OTHER / CASH OVER/SHORT	0.00	500.00	0.00	0.00	(57.54)	500.00	26.25	2.25	0.00	473.75	5.25
271-5100-369.90-22	OTHER / SPARKLAB	700.00	500.00	58.00	0.00	1,647.88	500.00	349.28	116.60	0.00	150.72	69.86
271-5100-369.90-24	OTHER / DIGITALIZATION	500.00	0.00	41.00	0.00	17.69	0.00	6.00	0.00	0.00	(6.00)	100.00
Total Dept 5100 - LIBRARIES-LIBRARIES		269,344.00	260,233.00	22,439.00	0.00	543,078.40	286,729.00	151,702.95	5,814.96	0.00	135,026.05	52.91
Total For Department LIBRARIES-LIBRARIES		269,344.00	260,233.00	22,439.00	0.00	543,078.40	286,729.00	151,702.95	5,814.96	0.00	135,026.05	52.91
Revenues		8,490,753.00	11,068,331.00	707,552.00	0.00	9,352,492.05	11,094,827.00	9,821,412.72	366,920.06	0.00	1,273,414.28	88.52
Account Category: Expenditures												
Department: 1605 FINANCE DEPARTMENT-ACCOUNTING DIVISION												
271-1605-941.80-20	DEBT SERVICE / BOND PRINCIPAL	145,502.00	150,827.00	12,125.00	0.00	145,501.01	150,827.00	0.00	0.00	0.00	150,827.00	0.00
271-1605-943.80-70	DEBT SERVICE / BOND INTEREST	78,152.00	72,873.00	6,512.00	0.00	78,152.51	72,873.00	34,490.21	34,490.21	0.00	38,382.79	47.33

GL Number	Description	25-26 Original Budget	26-27 Original Budget	Monthly Allocation For Period 10/31/2025	Monthly Allocation For Period 10/31/2026	End Balance 06/30/2026	26-27 Amended Budget	YTD Balance 10/31/2026	Activity For 10/31/2026	Encumbrance 10/31/2026	Available Balance 10/31/2026	% Bdgt Used
Fund: 271 LIBRARY FUND												
Account Category: Expenditures												
Department: 1605 FINANCE DEPARTMENT-ACCOUNTING DIVISION												
Total Dept 1605 - FINANCE DEPARTMENT-ACCOUNTING DIVISION		223,654.00	223,700.00	18,637.00	0.00	223,653.52	223,700.00	34,490.21	34,490.21	0.00	189,209.79	15.42
Total For Department FINANCE DEPARTMENT-ACCOUNTING DIVISION		223,654.00	223,700.00	18,637.00	0.00	223,653.52	223,700.00	34,490.21	34,490.21	0.00	189,209.79	15.42
Department: 1660 FINANCE DEPARTMENT-TREASURER												
271-1660-791.68-45	OTHER OPERATING EXPENSE / REFUND P P	5,000.00	5,000.00	416.00	0.00	697.61	5,000.00	283.97	0.00	0.00	4,716.03	5.68
271-1660-791.68-46	OTHER OPERATING EXPENSE / REFUND REA	30,000.00	30,000.00	2,500.00	0.00	178,647.00	30,000.00	1,162.13	33.25	0.00	28,837.87	3.87
Total Dept 1660 - FINANCE DEPARTMENT-TREASURER		35,000.00	35,000.00	2,916.00	0.00	179,344.61	35,000.00	1,446.10	33.25	0.00	33,553.90	4.13
Total For Department FINANCE DEPARTMENT-TREASURER		35,000.00	35,000.00	2,916.00	0.00	179,344.61	35,000.00	1,446.10	33.25	0.00	33,553.90	4.13
Department: 5000 HISTORICAL COMMISSION-HISTORICAL COMMISS												
271-5000-711.10-10	PERSONNEL SERVICES, S & W / SALARIES	159,260.00	168,039.00	13,271.00	0.00	159,883.24	168,039.00	49,741.28	19,235.82	0.00	118,297.72	29.60
271-5000-711.10-20	PERSONNEL SERVICES, S & W / WAGES, P	104,774.00	107,222.00	8,731.00	0.00	64,458.57	107,222.00	25,264.38	10,668.93	0.00	81,957.62	23.56
271-5000-711.10-30	PERSONNEL SERVICES, S & W / OVERTIME	1,439.00	4,110.00	119.00	0.00	2,054.29	4,110.00	1,279.21	535.23	0.00	2,830.79	31.12
271-5000-711.10-40	PERSONNEL SERVICES, S & W / OVERTIME	1,473.00	1,841.00	122.00	0.00	0.00	1,841.00	0.00	0.00	0.00	1,841.00	0.00
271-5000-711.21-05	EMPLOYEE INSURANCE / HOSPITAL/MED.IN	18,464.00	22,878.00	1,538.00	0.00	20,304.00	22,878.00	7,933.59	2,644.53	0.00	14,944.41	34.68
271-5000-711.21-20	EMPLOYEE INSURANCE / DENTAL INSURANC	1,327.00	1,246.00	110.00	0.00	1,186.56	1,246.00	496.53	165.51	0.00	749.47	39.85
271-5000-711.21-25	EMPLOYEE INSURANCE / DEATH/DISMEMBER	222.00	233.00	18.00	0.00	216.62	233.00	67.94	26.13	0.00	165.06	29.16
271-5000-711.21-30	EMPLOYEE INSURANCE / LONG-TERM DISAB	348.00	361.00	29.00	0.00	370.47	361.00	116.30	44.73	0.00	244.70	32.22
271-5000-711.21-50	EMPLOYEE INSURANCE / POST EMPLOYMNT	2,693.00	2,693.00	224.00	0.00	2,240.00	2,693.00	672.00	0.00	0.00	2,021.00	24.95
271-5000-711.21-55	EMPLOYEE INSURANCE / HCSP	4,527.00	4,527.00	377.00	0.00	4,500.00	4,527.00	1,687.50	562.50	0.00	2,839.50	37.28
271-5000-711.22-00	HISTORICAL COMMISSION / FICA/MEDICAR	20,115.00	21,017.00	1,676.00	0.00	16,854.64	21,017.00	5,638.00	2,251.97	0.00	15,379.00	26.83
271-5000-711.23-20	RETIREMENT CONTRIBUTIONS / GENL EMPL	22,493.00	20,279.00	1,874.00	0.00	22,493.00	20,279.00	6,760.00	1,690.00	0.00	13,519.00	33.33
271-5000-711.23-80	RETIREMENT CONTRIBUTIONS / 401A	8,649.00	9,177.00	720.00	0.00	9,390.45	9,177.00	3,131.57	1,207.80	0.00	6,045.43	34.12
271-5000-711.26-00	HISTORICAL COMMISSION / WORKERS COMP	174.00	181.00	14.00	0.00	288.84	181.00	116.33	48.88	0.00	64.67	64.27
271-5000-711.30-90	PROFESSIONAL SERVICES / OTHER PROF.	24,624.00	26,200.00	2,052.00	0.00	17,246.00	26,200.00	4,823.00	0.00	6,600.00	14,777.00	43.60
271-5000-711.34-04	CONTRACTUAL SERVICES / TECHNOLOGY SV	18,406.00	22,234.00	1,533.00	0.00	18,406.00	22,234.00	7,412.00	1,853.00	0.00	14,822.00	33.34
271-5000-711.34-80	CONTRACTUAL SERVICES / PROGRAM SERVI	1,000.00	1,200.00	83.00	0.00	0.00	1,200.00	0.00	0.00	0.00	1,200.00	0.00
271-5000-711.41-35	PUBLIC UTILITIES / ELECTRIC CITY BUI	13,500.00	15,000.00	1,125.00	0.00	10,171.65	15,000.00	4,629.06	397.78	6,744.29	3,626.65	75.82
271-5000-711.41-55	PUBLIC UTILITIES / FUEL CITY FACILIT	9,000.00	10,000.00	750.00	0.00	0.00	10,000.00	71.71	33.02	0.00	9,928.29	0.72
271-5000-711.41-80	PUBLIC UTILITIES / WATER & SEWAGE CI	7,000.00	8,000.00	583.00	0.00	0.00	8,000.00	2,940.40	2,940.40	0.00	5,059.60	36.76
271-5000-711.43-01	REPAIR & MAINTENANCE / REP & MAINT,	6,000.00	7,000.00	500.00	0.00	3,747.57	7,000.00	1,014.50	623.25	623.25	5,362.25	23.40
271-5000-711.43-15	REPAIR & MAINTENANCE / GROUNDS MAINT	2,700.00	300.00	225.00	0.00	390.00	300.00	120.00	40.00	0.00	180.00	40.00
271-5000-711.43-32	REPAIR & MAINTENANCE / PARKING LOT R	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00
271-5000-711.43-60	REPAIR & MAINTENANCE / OPERATING EQU	700.00	750.00	58.00	0.00	46.97	750.00	0.00	0.00	0.00	750.00	0.00
271-5000-711.43-64	REPAIR & MAINTENANCE / MUSEUM COLLEC	2,800.00	3,500.00	233.00	0.00	976.26	3,500.00	0.00	0.00	0.00	3,500.00	0.00
271-5000-711.43-82	REPAIR & MAINTENANCE / COPIERS R & M	800.00	800.00	66.00	0.00	0.00	800.00	0.00	0.00	0.00	800.00	0.00
271-5000-711.52-10	INSURANCE & BONDS / GENERAL INSURANC	3,848.00	8,540.00	320.00	0.00	3,848.00	8,540.00	2,848.00	712.00	0.00	5,692.00	33.35
271-5000-711.53-00	HISTORICAL COMMISSION / COMMUNICATIO	5,014.00	23,837.00	417.00	0.00	23,854.31	23,837.00	5,676.15	1,434.65	11,328.23	6,832.62	71.34
271-5000-711.55-00	HISTORICAL COMMISSION / PRINTING & B	9,000.00	11,000.00	750.00	0.00	5,973.30	11,000.00	1,797.00	102.00	0.00	9,203.00	16.34
271-5000-711.58-10	TRAVEL / STAFF TRAINING & TRAN EXP	1,250.00	2,000.00	104.00	0.00	500.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
271-5000-711.60-10	SUPPLIES / OFFICE SUPPLIES	2,000.00	2,500.00	166.00	0.00	1,947.53	2,500.00	0.00	0.00	0.00	2,500.00	0.00
271-5000-711.60-20	SUPPLIES / POSTAGE	2,000.00	2,500.00	166.00	0.00	1,418.98	2,500.00	212.38	(5.46)	0.00	2,287.62	8.50
271-5000-711.61-00	HISTORICAL COMMISSION / OPERATING SU	2,000.00	2,500.00	166.00	0.00	293.72	2,500.00	0.00	0.00	0.00	2,500.00	0.00
271-5000-711.61-90	OPERATING SUPPLIES / EQUIPMENT - NON	100.00	100.00	8.00	0.00	241.93	100.00	0.00	0.00	0.00	100.00	0.00
271-5000-711.62-00	HISTORICAL COMMISSION / REPAIR & MAI	1,200.00	1,500.00	100.00	0.00	1,101.21	1,500.00	0.00	0.00	0.00	1,500.00	0.00
271-5000-711.65-00	HISTORICAL COMMISSION / MEMBERSHIPS	800.00	800.00	66.00	0.00	783.25	800.00	0.00	0.00	0.00	800.00	0.00
271-5000-711.68-80	OTHER OPERATING EXPENSE / LICENSES,	330.00	330.00	27.00	0.00	0.00	330.00	0.00	0.00	0.00	330.00	0.00
271-5000-980.44-04	RENTALS / FACILITY LEASE	31,978.00	18,337.00	2,664.00	0.00	31,978.00	18,337.00	6,112.32	1,528.08	0.00	12,224.68	33.33

GL Number	Description	25-26 Original Budget	26-27 Original Budget	Monthly Allocation For Period 10/31/2025	Monthly Allocation For Period 10/31/2026	End Balance 06/30/2026	26-27 Amended Budget	YTD Balance 10/31/2026	Activity For 10/31/2026	Encumbrance 10/31/2026	Available Balance 10/31/2026	% Bdgt Used
Fund: 271 LIBRARY FUND												
Account Category: Expenditures												
Department: 5000 HISTORICAL COMMISSION-HISTORICAL COMMISS												
271-5000-980.96-34	CONTRIB TO INTERNAL SERV / FACILITIE	80,000.00	20,000.00	6,667.00	0.00	80,000.00	20,000.00	6,666.68	1,666.67	0.00	13,333.32	33.33
Total Dept 5000 - HISTORICAL COMMISSION-HISTORICAL COMMISS		572,008.00	555,732.00	47,652.00	0.00	507,165.36	555,732.00	147,227.83	50,407.42	25,295.77	383,208.40	31.04
Total For Department HISTORICAL COMMISSION-HISTORICAL COMMISS		572,008.00	555,732.00	47,652.00	0.00	507,165.36	555,732.00	147,227.83	50,407.42	25,295.77	383,208.40	31.04
Department: 5100 LIBRARIES-LIBRARIES												
271-5100-721.10-10	PERSONNEL SERVICES, S & W / SALARIES	2,076,715.00	2,140,728.00	173,059.00	0.00	2,064,551.44	2,140,728.00	621,927.47	234,752.51	0.00	1,518,800.53	29.05
271-5100-721.10-20	PERSONNEL SERVICES, S & W / WAGES, P	894,851.00	900,686.00	74,570.00	0.00	809,367.85	117,086.00	39,878.49	13,222.50	0.00	77,207.51	34.06
271-5100-721.10-30	PERSONNEL SERVICES, S & W / OVERTIME	37,899.00	39,560.00	3,158.00	0.00	32,198.37	39,560.00	5,237.05	5,237.05	0.00	34,322.95	13.24
271-5100-721.10-40	PERSONNEL SERVICES, S & W / OVERTIME	0.00	0.00	0.00	0.00	33.79	0.00	0.00	0.00	0.00	0.00	0.00
271-5100-721.11-30	OTHER PAY / LONGEVITY PAY	37,680.00	39,071.00	3,140.00	0.00	48,200.00	39,071.00	8,000.00	4,000.00	0.00	31,071.00	20.48
271-5100-721.21-05	EMPLOYEE INSURANCE / HOSPITAL/MED.IN	283,204.00	348,332.00	23,600.00	0.00	316,071.18	348,332.00	120,007.41	38,129.25	0.00	228,324.59	34.45
271-5100-721.21-20	EMPLOYEE INSURANCE / DENTAL INSURANC	25,082.00	24,176.00	2,090.00	0.00	23,835.18	24,176.00	9,791.10	3,122.46	0.00	14,384.90	40.50
271-5100-721.21-25	EMPLOYEE INSURANCE / DEATH/DISMEMBER	2,830.00	2,642.00	235.00	0.00	2,729.32	2,642.00	838.00	315.30	0.00	1,804.00	31.72
271-5100-721.21-30	EMPLOYEE INSURANCE / LONG-TERM DISAB	2,889.00	2,767.00	240.00	0.00	3,312.49	2,767.00	960.82	357.72	0.00	1,806.18	34.72
271-5100-721.21-50	EMPLOYEE INSURANCE / POST EMPLOYMNT	108,280.00	98,380.00	9,023.00	0.00	96,713.99	98,380.00	29,032.12	8,582.79	0.00	69,347.88	29.51
271-5100-721.21-55	EMPLOYEE INSURANCE / HCSP	30,187.00	30,178.00	2,515.00	0.00	31,000.00	30,178.00	11,187.50	3,562.50	0.00	18,990.50	37.07
271-5100-721.22-00	LIBRARIES ADMINISTRATION / FICA/MEDI	210,747.00	218,934.00	17,562.00	0.00	216,440.42	218,934.00	47,971.56	18,409.65	0.00	170,962.44	21.91
271-5100-721.23-20	RETIREMENT CONTRIBUTIONS / GENL EMPL	290,826.00	257,400.00	24,235.00	0.00	290,461.59	257,400.00	83,373.99	21,656.98	0.00	174,026.01	32.39
271-5100-721.23-80	RETIREMENT CONTRIBUTIONS / 401A	102,776.00	105,864.00	8,564.00	0.00	111,313.64	105,864.00	34,561.87	13,255.15	0.00	71,302.13	32.65
271-5100-721.25-00	LIBRARIES ADMINISTRATION / UNEMPLOYM	0.00	0.00	0.00	0.00	0.00	0.00	(1,682.32)	(1,682.32)	0.00	1,682.32	100.00
271-5100-721.26-00	LIBRARIES ADMINISTRATION / WORKERS C	9,485.00	12,753.00	790.00	0.00	11,595.81	12,753.00	3,008.90	1,143.28	0.00	9,744.10	23.59
271-5100-721.27-00	LIBRARIES ADMINISTRATION / CAR ALLOW	2,000.00	2,500.00	166.00	0.00	2,323.22	2,500.00	19.58	0.00	0.00	2,480.42	0.78
271-5100-721.30-25	PROFESSIONAL SERVICES / EDP SOFTWARE	167,755.00	161,975.00	13,979.00	0.00	143,623.92	161,975.00	111,591.77	86,616.41	0.00	50,383.23	68.89
271-5100-721.34-04	CONTRACTUAL SERVICES / TECHNOLOGY SV	399,263.00	653,636.00	33,271.00	0.00	399,263.00	653,636.00	217,880.00	54,470.00	0.00	435,756.00	33.33
271-5100-721.34-85	CONTRACTUAL SERVICES / CITY SERVICE	206,056.00	222,201.00	17,171.00	0.00	206,056.00	222,201.00	74,068.00	18,517.00	0.00	148,133.00	33.33
271-5100-721.34-90	CONTRACTUAL SERVICES / OTHER SERVICE	24,750.00	25,200.00	2,062.00	0.00	23,606.02	25,200.00	14,431.41	1,818.10	17,557.54	(6,788.95)	126.94
271-5100-721.41-35	PUBLIC UTILITIES / ELECTRIC CITY BUI	45,000.00	45,000.00	3,750.00	0.00	28,117.79	45,000.00	3,808.98	230.77	29,689.65	11,501.37	74.44
271-5100-721.41-55	PUBLIC UTILITIES / FUEL CITY FACILIT	30,000.00	30,000.00	2,500.00	0.00	36,527.61	30,000.00	89.61	561.04	29,242.38	668.01	97.77
271-5100-721.41-80	PUBLIC UTILITIES / WATER & SEWAGE CI	16,000.00	12,000.00	1,333.00	0.00	11,230.78	12,000.00	4,807.12	457.94	1,192.88	6,000.00	50.00
271-5100-721.43-01	REPAIR & MAINTENANCE / REP & MAINT,	54,500.00	50,100.00	4,641.00	0.00	10,280.03	64,150.00	20,910.51	2,210.05	6,102.02	37,137.47	42.11
271-5100-721.43-32	REPAIR & MAINTENANCE / PARKING LOT R	3,200.00	0.00	266.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
271-5100-721.43-60	REPAIR & MAINTENANCE / OPERATING EQU	22,000.00	21,450.00	1,833.00	0.00	13,425.24	21,450.00	7,914.80	333.48	0.00	13,535.20	36.90
271-5100-721.43-80	REPAIR & MAINTENANCE / OFFICE EQUIPM	2,200.00	3,000.00	183.00	0.00	1,183.31	3,000.00	0.00	0.00	0.00	3,000.00	0.00
271-5100-721.43-82	REPAIR & MAINTENANCE / COPIERS R & M	4,000.00	18,000.00	333.00	0.00	19,606.48	18,000.00	1,875.03	1,875.03	0.00	16,124.97	10.42
271-5100-721.44-70	RENTALS / ALARM SYSTEM RENTALS	8,150.00	8,800.00	679.00	0.00	7,498.26	8,800.00	6,125.65	927.00	2,646.35	28.00	99.68
271-5100-721.51-00	LIBRARIES ADMINISTRATION / COMMUNITY	24,200.00	24,200.00	2,016.00	0.00	23,025.50	49,200.00	6,331.07	3,856.80	0.00	42,868.93	12.87
271-5100-721.52-10	INSURANCE & BONDS / GENERAL INSURANC	147,664.00	134,316.00	12,305.00	0.00	147,664.00	134,316.00	44,772.00	11,193.00	0.00	89,544.00	33.33
271-5100-721.53-00	LIBRARIES ADMINISTRATION / COMMUNICA	54,101.00	45,153.00	4,508.00	0.00	30,377.54	45,153.00	5,989.04	4,291.14	2,264.30	36,899.66	18.28
271-5100-721.55-00	LIBRARIES ADMINISTRATION / PRINTING	5,000.00	8,000.00	416.00	0.00	1,872.00	8,000.00	680.00	310.00	3,320.00	4,000.00	50.00
271-5100-721.58-10	TRAVEL / STAFF TRAINING & TRAN EXP	19,600.00	17,300.00	1,633.00	0.00	9,467.81	17,300.00	770.00	770.00	0.00	16,530.00	4.45
271-5100-721.60-20	SUPPLIES / POSTAGE	2,500.00	2,500.00	208.00	0.00	123.89	2,500.00	(1.48)	2.59	0.00	2,501.48	(0.06)
271-5100-721.60-35	SUPPLIES / EDP SUPP/SOFTWRE-NON CAPL	5,000.00	6,000.00	416.00	0.00	2,841.31	6,000.00	500.68	396.83	1,303.47	4,195.85	30.07
271-5100-721.61-00	LIBRARIES ADMINISTRATION / OPERATING	83,800.00	109,350.00	6,983.00	0.00	83,036.81	110,846.00	18,690.78	7,803.11	6,138.60	86,016.62	22.40
271-5100-721.61-00-Z71200	LIBRARIES ADMINISTRATION / OPERATING	0.00	(50.00)	0.00	0.00	49.98	(50.00)	0.00	0.00	0.00	(50.00)	0.00
271-5100-721.61-01	OPERATING SUPPLIES / CHILDREN'S SERV	5,000.00	0.00	416.00	0.00	4,211.37	0.00	0.00	0.00	0.00	0.00	0.00
271-5100-721.61-03	OPERATING SUPPLIES / YOUNG ADULT SER	3,000.00	0.00	250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
271-5100-721.61-90	OPERATING SUPPLIES / EQUIPMENT - NON	35,875.00	84,350.00	2,989.00	0.00	53,425.74	84,350.00	0.00	0.00	8.53	84,341.47	0.01

EXPENDITURE TO BUDGET FOR CITY OF DEARBORN

Balance As Of 10/31/2026

GL Number	Description	25-26 Original Budget	26-27 Original Budget	Monthly Allocation For Period 10/31/2025	Monthly Allocation For Period 10/31/2026	End Balance 06/30/2026	26-27 Amended Budget	YTD Balance 10/31/2026	Activity For 10/31/2026	Encumbrance 10/31/2026	Available Balance 10/31/2026	% Bdgt Used
Fund: 271 LIBRARY FUND												
Account Category: Expenditures												
Department: 5100 LIBRARIES-LIBRARIES												
271-5100-721.65-00	LIBRARIES ADMINISTRATION / MEMBERSHI	7,000.00	7,000.00	583.00	0.00	995.00	7,000.00	3,900.00	505.00	0.00	3,100.00	55.71
271-5100-721.68-79	OTHER OPERATING EXPENSE / CREDIT CAR	3,500.00	3,500.00	291.00	0.00	3,629.98	3,500.00	840.90	286.91	0.00	2,659.10	24.03
271-5100-721.68-80	OTHER OPERATING EXPENSE / LICENSES,	5,190.00	3,200.00	432.00	0.00	5,021.55	3,200.00	600.83	104.79	0.00	2,599.17	18.78
271-5100-721.74-20	CAPITAL EQUIPMENT / OPERTG EQUIP MAC	0.00	0.00	630.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
271-5100-721.74-50	CAPITAL EQUIPMENT / OPERTG EQUIP DAT	6,500.00	10,000.00	541.00	0.00	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00
271-5100-721.74-60	CAPITAL EQUIPMENT / FURNITURE & OFFI	0.00	0.00	794.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
271-5100-721.74-70	CAPITAL EQUIPMENT / LIBRARY MATERIAL	560,000.00	577,800.00	46,666.00	0.00	387,170.05	577,800.00	126,519.54	45,823.02	73,206.03	378,074.43	34.57
271-5100-721.99-01	EXPENDITURE CREDITS / GENERAL FUND	(2,400.00)	(2,400.00)	(200.00)	0.00	(2,400.00)	(2,400.00)	(800.00)	(200.00)	0.00	(1,600.00)	33.33
271-5100-980.44-04	RENTALS / FACILITY LEASE	656,773.00	524,183.00	54,731.00	0.00	656,773.00	524,183.00	174,727.68	43,681.92	0.00	349,455.32	33.33
271-5100-980.96-34	CONTRIB TO INTERNAL SERV / FACILITIE	849,463.00	3,132,114.00	70,788.00	0.00	1,108,614.00	7,315,714.00	1,370,085.00	587,056.50	0.00	5,945,629.00	18.73
271-5100-980.96-80	CONTRIB TO INTERNAL SERV / EMPLOYEE	90,000.00	92,000.00	7,500.00	0.00	90,000.00	92,000.00	61,333.36	15,333.34	0.00	30,666.64	66.67
Total Dept 5100 - LIBRARIES-LIBRARIES		7,660,091.00	10,253,849.00	639,844.00	0.00	7,566,466.26	13,694,395.00	3,292,555.82	1,253,296.59	172,671.75	10,229,167.43	25.30
Total For Department LIBRARIES-LIBRARIES		7,660,091.00	10,253,849.00	639,844.00	0.00	7,566,466.26	13,694,395.00	3,292,555.82	1,253,296.59	172,671.75	10,229,167.43	25.30
Expenditures		8,490,753.00	11,068,281.00	709,049.00	0.00	8,476,629.75	14,508,827.00	3,475,719.96	1,338,227.47	197,967.52	10,835,139.52	25.32
Fund 271 - LIBRARY FUND:												
TOTAL REVENUES		8,490,753.00	11,068,331.00	707,552.00	0.00	9,352,492.05	11,094,827.00	9,821,412.72	366,920.06	0.00	1,273,414.28	88.52
TOTAL EXPENDITURES		8,490,753.00	11,068,281.00	709,049.00	0.00	8,476,629.75	14,508,827.00	3,475,719.96	1,338,227.47	197,967.52	10,835,139.52	25.32
NET OF REVENUES & EXPENDITURES:		0.00	50.00	(1,497.00)	0.00	875,862.30	(3,414,000.00)	6,345,692.76	(971,307.41)	(197,967.52)	(9,561,725.24)	